

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 12th DECEMBER 2012 AT 8 PM IN RADNAGE VILLAGE HALL

Present: Cllrs: Chairman Mr Robin Fawell, Mrs Sue Jones and Mr Roy Pitcher and Clerk Mrs Gill MacKenzie. Apologies had been received from Cllr Mr Martin Blakstad (away on business), Cllr Ms Elizabeth Fynn (family funeral) and Cllr Mr Lew Perring (unwell).

1. Welcome and Apologies for Absence.

The Chairman welcomed councillors to the meeting, District Cllr John Gibbs and 2 members of the public were also welcomed. The Clerk advised that the meeting was quorate despite the number of absences.

MEETING CLOSED FOR PUBLIC SESSION

Mrs Suzie Roddick and Mr Andy Radford attended on behalf of Radnage School to seek a formal response from the Parish Council regarding the use of the recreation field for school sports activities. Councillors were advised that starting 2015 (that will be Year 5), then 2016 (Years 5 and 6). This will be a maximum of 28 children. It is envisaged that the field would initially be used once a week, and would need toilet facilities for 'emergencies'. The field would also be required for occasional after school football matches and an annual Sports Day. The lessons would be for approx. one hour in duration, once a week. No storage of equipment would be needed. Pitch marking was requested, as was the agreement to permit the use of the hard basketball court. Councillors were advised that in wet weather, the field would not be used.

Councillors indicated that they would look upon this request favourably and had no objection in principle. It would be necessary for the details of access, timings to fit in with other Hall and field users, and an appropriate fee to be discussed. In the first instance, liaison with the Village Hall Manager was considered to be the most sensible route, and a proposal brought to a future Parish Council meeting.

Cllr Gibbs formally presented a grant of £530 to the Parish Council to assist with the purchase of fire detection equipment for the Village Hall, the money having been received into the council bank account by electronic transfer. Cllr Gibbs was thanked for this contribution.

MEETING REOPENED

2. Declarations of any pecuniary interests.

No declarations of any pecuniary interests were declared.

3. Acceptance and signing of minutes of Meeting of the Parish Council held on 12th November 2012.

It was proposed by Cllr Jones, seconded by Cllr Pitcher that the minutes of the meeting dated 12th November be accepted as a true and accurate record. The Chairman signed and dated the minutes.

4. Report on progress on items in the open minutes not otherwise included in this agenda.

The Clerk reported that further to item 4 Mr Blaylock had agreed to undertake an investigation into the black barn adjacent to Flints Cottage and that the resident of Flints Cottage had been advised of this. It was also noted that the purchase of an additional fire extinguisher for the Village Hall was pending action.

5. Planning.

To decide on council response to planning applications:

Newark House: Householder application for construction of proposed two storey/single storey side and rear extension. The Parish Council were mindful of comments made by immediate neighbours but had no objection to this planning application.

4 Rose Cottages: Householder application for demolition of existing rear extension and construction of a two-storey rear extension. The Parish Council had no objection to this planning application.

The Clerk was asked to submit comments on these applications.

ACTION: Clerk

6. Finance

a) The Clerk reported that as at 30th November the current account had a balance of £17,617.84 and the deposit account a balance of £22,078.80 and advised that some major expenditure authorised in the past couple of months had yet to be made. The monthly balance summary had been prepared and scrutinized at a recent budget working group and no further comments were made.

b) Payments for December 2012 were agreed by all and Cllrs Jones and Pitcher undertook the signing of cheques.

c) The Precept for 2013/2014 had been discussed in a budget working group meeting and a proposal prepared for this meeting however, following advice from the Finance Partner at WDC it was agreed to defer the decision on the setting of the Precept until the next meeting when the impact of impending tax base rates were available from WDC. The Precept would need to be decided at the January meeting as a matter of urgency.

ACTION: All

7. Village Hall

a) The Village Hall Manager reported that two new windows and soffits and gutters were due to be installed on December 17 and the new front door would arrive at the beginning of January. The new heating vents and ducting were to be installed over three days during the second/third week in January which were hoped to improve the noise levels of the system. The fire detection upgrade would be carried out over the next few weeks to fit in with existing bookings. A delivery of heating oil had been made which was expected to see through the worst of the winter weather.

UK Mats have kindly donated the 10 mats they provided for the Rugged Radnage Run which was a bonus that will enable the inside of the hall to be protected for all future events held in inclement weather.

A welcome offer of a fund raising event had been made by Lucy Green to run a Bridge afternoon in aid of the Village Hall funds in the New Year. As bookings have not been as high as anticipated, additional fund raising events were being considered.

b) Cllr Jones advised that there had been an unpleasant incident at the Winter Lunch Club last month when a car was broken into during the lunchtime. A message of sympathy had been sent to the victim and councillors took up the Clerks suggestion that a word of caution and awareness of this incident be posted on the village website.

ACTION: Clerk

8. Open Spaces

a) The Clerk advised that one burial had taken place within the last month.

b) No formal report was given however, it was noted that the search for a potential allotment tenant/s had been placed in Contact magazine by the Clerk. Cllr Pitcher reported that he continued to keep an eye on the large trees around the recreation field with the intention of identifying any obvious large boughs that might need lopping or management.

c) The Clerk reported that the resident of Flints Cottage had requested a 'blind' copy of an existing Deed of Easement. Cllrs were in agreement that this could be provided by the Clerk with a notional admin charge of £25. This was proposed by Cllr Pitcher, seconded by Cllr Jones with Cllr Fawell in favour.

ACTION: Clerk

9. Risk Management. The risk register for the month of October had been mislaid and was reissued at this meeting along with the November issue. Cllrs were asked to circulate and complete as appropriate.

ACTION: All Cllrs

10. Clerks Matters. The Clerk suggested that formal thanks should be sent to the Women's Institute for their contribution to erecting the Village Hall Christmas Tree and for the Hall Christmas decorations which they do every year.

ACTION: Clerk

11. Forthcoming Meetings and Attendees.

The Clerk reminded Cllrs that a review of the Risk Register was now due and a working group meeting was therefore scheduled for Wednesday 16th January 8pm at White Cottage, City Road.

ACTION: All

12. Date of Next Meeting:

The next Ordinary Meeting of the Parish Council was to be held on Wednesday 9th January 2013 at 8pm in the Village Hall.

PUBLIC SESSION There was no further public session.

The meeting closed at 20:55 hours.

This meeting was followed by a Closed Session to discuss the forthcoming Grass cutting contract renewal.

Chairman's Signature:

Date:

Appendix 1

Cheques for approval and signing:

Cheque number 2488	Michelle Skidmore – Village Hall admin – November £292
Cheque number 2489	Debbie White – Village Hall cleaning – November £213
Cheque number 2490	G MacKenzie – clerks salary and expenses £463.96
Cheque number 2491	R RBL – Poppy Wreath
Cheque number 2492	Woodridge Cleaning Supplies £15.53 +VAT
Cheque number 2493	JKL – service of oil fired heater £165.50 +VAT
Cheque number 2494	Discount Fire Supplies for fire detection equipment £332.67 +VAT
Cheque number 2495	Mr Kumar – village hall hire deposit return £70
Cheque number 2496	S Matinvenga – village hall deposit return £100
Cheque number 2497	D Batting – village hall deposit return £100
Cheque number 2498	Pace Fuelcare – Village Hall heating oil £882.45
Cheque number 2499	JKL – for modification of heating system £tba
Direct Debit	Southern Electric – Village Hall monthly direct debit £90
Direct Debit	Sita UK Ltd – Village Hall Waste £tbc