

# PARISH OF RADNAGE

## A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 9<sup>th</sup> NOVEMBER 2016 AT 8 PM IN RADNAGE VILLAGE HALL

**Present:** Councillors: Chairman Mrs Sue Jones, Vice-Chairman Mr Robert Nikiel, Ms Tamsin Addison, Mr Lew Perring, Mr Peter Turner, Mr Graham Wass and Clerk Mrs Gill MacKenzie and 5 members of the public.

### **1. Welcome and Apologies for Absence.**

The Chairman welcomed everyone to the meeting and apologies for absence were received from District Cllr Adoh (unable to attend due to other commitments). A special welcome was made to 2 members of the public who were attending as they were interested in finding out more about the work of the Clerk.

### **PUBLIC SESSION.**

Mr Andy Bailey thanked the council for taking action to improve the allotments. He also advised that the Green Lane Residents Association had met the previous evening and that the council could expect a response regarding their recent correspondence – seeking their request to be invited to meetings included.

Mr Bailey then read a document – subsequently emailed to the council (a full copy of the statement is available on request from the Clerk). Mr Bailey referred to a Parish Plan produced in 2004 which included resident's comments, the need to control planning and the importance of retaining Green Belt land. He requested a copy of the response the council was expecting from their recent letter to the Camping and Caravanning Club regarding procedures in permitting and monitoring the campsite at Bella Vista. Mr Desmond White echoed Mr Bailey's comments.

### **2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.**

None were received.

### **3. Acceptance and signing of minutes of the Ordinary Meeting of the Parish Council held on 12<sup>th</sup> October 2016.**

The minutes of the meeting on 12<sup>th</sup> October 2016 were approved as proposed by Cllr Nikiel, seconded by Cllr Addison and agreed by those who had been present as a true and accurate record. The Chairman signed and dated the minutes.

### **4. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.**

It was noted that most of the bins around the recreation ground and playground areas were now being emptied.

### **5. Planning Applications.**

Councillors considered the following planning application:

- Bella Vista. Demolition of existing house and erection of 1 x 4 bed detached dwelling house and new additional access. This was a re-application of an earlier permitted request and the councillors agreed they had no objection to this application albeit that there was a little concern that there was an increase in height to the existing building and that many of the surrounding buildings were bungalows. The council asked the Clerk to mention the now-usual comment about HGV and contractors vehicles accessing the site via Mudds Bank.

**ACTION: Clerk**

## 6. Finance

- a) The Clerk advised that as at end October 2016 the Treasurers Account held a balance of £16,622.09 and the Business Account a balance of £31,035.54 representing interest of .89p for the last month and a transfer of £10,000 from Treasurer to Business Accounts. A new mandate form has been introduced online so the Clerk asked that prospective signatories provide some personal information to the Clerk after the meeting, to allow the forms to be prepared for signature. **ACTION: GW/PT and Clerk**
- b) Payments for October 2016 were proposed by Cllrs Jones and Ryan and approved by all and cheques were signed by Cllrs Nikiel and Ryan.
- c) The Clerk advised that the new rateable value of the Village Hall was proposed as being the same as it has been for some years although an application for Small Business Rate Relief would be necessary. The Clerk was asked to provide information on other similar properties for comparison. **ACTION: Clerk**

## 7. Risk Assessment

To review items needing attention.

- a) The Clerk confirmed that the monthly playground inspection report had been received. Cllr Ryan advised that not all rubbish bins in the playground had been emptied by the waste contractor and that she would be following this up. Cllr Ryan was to chase the Wycombe Waste Team to ensure that all bins were emptied in the future. **ACTION: AR**
- b) Cllr Jones reported that a successful audit check of the Bookings Clerk had been completed. The spot check of the Clerks area of responsibility was scheduled for 23<sup>rd</sup> of the month. **ACTION: GW**

## 8. Village Hall

To receive an update on Village Hall matters including:

- a) Cllr Nikiel reported that 120 new chairs were now in situ and spares (including footpads) had been received. Thanks were given to Cllrs Nikiel and Jones, and Ms Elizabeth Fynn for their assistance in unwrapping each chair, and to Cllr Perring for the repair of the extractor fan and curtain tie back. The landscaping project was continuing and Cllr Addison advised that the quotes being received appeared acceptable however; she considered that some aspects of the project needed clarification and would return to the next meeting with a firm proposal for the councils' decision. **ACTION: TA**

## 9. Open Spaces

- a) The Clerk advised that the TfB response regarding the pothole on Green End Road had stated that it was not severe enough for repair and that it would be monitored for deterioration. The Clerk suggested that she contact the Local Area Technician (LAT) for further assistance. **ACTION: Clerk**  
*Secs Note: The pothole was repaired on 10<sup>th</sup> November 2016!*
- b) To date no response had been received from the Camping and Caravanning Club re: Bella Vista. The Clerk was to send all councillors a copy of the letter sent to the CCC. **ACTION: Clerk**
- c) Cllr Nikiel advised that a core interest group had been included in the consultation process for the allotment improvement project. 2 potential new tenants had responded to the Clerk from adverts in Contact magazine. It was proposed to schedule an allotment holders meeting in the New Year – maybe with a view to having an allotment association with an aim for this to be self-governing. **ACTION: RN**  
The Clerk reminded councillors that any improvements costs should be prepared and included in the Action Plan for the following and subsequent years.
- d) Cllr Nikiel reported that a tree survey was still being investigated. The Clerk was asked to provide the name of the previously used contractor. **ACTION: RN/Clerk**

## 10. Clerks Matters – including correspondence.

- a) The Clerk advised that she was still awaiting a response from the Oxford Diocese regarding the memorial request for the late Roy Boulton. She would be sending a hastening email to the Diocese office to chase this up and had recently spoken to Roy's brother Colin to explain the hold up and continued to keep

the stonemason informed. The council suggested that it might be helpful if they offered to move the bench that has been offered to them from Roy's garden to the burial ground. **ACTION: Clerk**

b) The Clerk advised that to date, no further correspondence had been received from the Radnage Pools Charity and that this was not expected until after their meeting which was understood to be scheduled for early December.

#### **11. Forthcoming Meetings and Attendees.**

The Clerk reminded councillors of dates for forthcoming meetings and events.

- Action Plan working group meeting – Thursday 24th November 8pm- 67 Green Lane
- Precept planning working group meeting – Tuesday 6th December 8pm – Radnage House.
- To note date of Rugged Radnage 10K – 20th November

a) Cllr Nikiel advised that he had recently attended a New Councillor Training that he recommended as being very useful and worthwhile. He offered to send an electronic copy of all the handouts from this training, to all. He also volunteered to follow up on some funding initiatives. **ACTION:RN**

b) Cllr Nikiel had been to a Project Griffin presentation which he advised was covering subjects concerning anti-terrorism which he had found interesting but not particularly relevant to the council.

c) Cllr Nikiel had attended an interesting trip to the Greatmore Energy and Waste site. It was noted that some residents are struggling to understand the system of waste segregation required by WDC and Cllr Nikiel agreed to ask for additional educational material to see if this would help. Cllr Addison agreed to follow up with a request to WDC for advice on help available to those who don't or cannot follow the existing guidance. **ACTION: TA/RN**

Cllr Perring declared his intention to step down from the council due for personal reasons and ailing health. He tendered his resignation with immediate effect but offered his continued assistance with minor maintenance and repairs in the village hall. Cllr Perring was thanked for his extended time as a councillor and for his offer of help with maintenance in the future. The Clerk advised that the Casual Vacancy procedure would need to be started as a result of this resignation. **ACTION: Clerk**

#### **12. Date of Next Meeting:**

The next Ordinary Meeting of the Parish Council is scheduled to take place on Wednesday 14th December 2016 at 8pm, to be held in the Village Hall.

#### **PUBLIC SESSION**

The Chairman granted a further short public session and Mr Watts clarified that his planning application (Item 5) at Bella Vista was to update exact same plans as had already been permitted by WDC on 14 March 2014 and that there were no changes to the detail of the application.

The Chairman closed the meeting at 21:15 hours.

Chairman's Signature:

Date: