

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 9TH JULY 2014 AT 8 PM IN RADNAGE VILLAGE HALL

Present: Councillors: Chairman Mr Robin Fawell, Vice-Chairman Ms Elizabeth Fynn, Mrs Sue Jones, Mrs Helen Orchard, Mr Lew Perring, Mr Roy Pitcher, Mr Neil Raven and Clerk: Mrs Gill MacKenzie.

1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. There were no absences. There were no members of the public present so no public session was held.

2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

No declarations were received.

3. Acceptance and signing of minutes of Ordinary Meeting of the Parish Council held on 11th June 2014.

It was proposed by Cllr Pitcher, seconded by Cllr Jones with all in agreement that the minutes of the meeting of the Parish Council on 11th June be accepted as a true and accurate record. The Chairman signed and dated the minutes.

4. Report on progress on items in the previous minutes not otherwise included in this agenda.

The Clerk advised that due to an admin error, the councils solicitors had requested a fresh copy of the plan within the Deed of Easement for 1 Chiltern Cottages be signed. Cllr's Fawell and Fynn undertook this task.

5. Planning.

A very recent planning application had been received for Hope Wolith, for construction of single storey rear conservatory extension, however not all the planning team had had time to consider the application so this would be completed outside of the meeting.

6. Finance

a) The Clerk advised that as at end of June 2014, the business account had a balance of £29,996.35 which largely represented the dedicated, capital and reserve funds and benefited from interest of £1.27 during the last month. At the 30th June, the treasurer's account had a balance of £13,463.54. The budget summary had been circulated prior to the meeting and there were a couple of points clarified. The conclusion of the audit had not yet been received from the external auditors.

b) Payments for June 2014 were agreed by all as proposed by Cllr Fawell and seconded by Cllr Pitcher. Cllr's Pitcher and Perring signed the cheques.

c) It was agreed in advance, that contractor's payments for July would be paid during August (no meeting of the council) with 2 councillors signing cheques as usual.

7. Village Hall

a) Cllr Jones reported that the water urn had been replaced, like for like, with a 30 ltr Burco as it was proved that this capacity was required. The booking clerk had been away for a long weekend and the telephone had been transferred to Cllr Jones. It proved worth doing this as there were several enquiries. Cllr Jones requested that other councillors take on this temporary bookings role in the future.

A special offer from had been received from the local magazine "Chiltern View" for a half page advertisement in their bimonthly magazine at half the current rate. Cllr Jones advised that this would cost the council £30/month i.e. £360pa. There is a circulation of approx. 8000 homes and businesses. Tony Eden had offered to do the art work involved. The only current advert is in the Contact magazine which

costs the council £195pa. After some discussion it was proposed by Cllr Fynn, seconded by Cllr Pitcher with all in favour that this additional advert would be trialled for the period of one year. **ACTION: SJ**

b) Cllr Fawell had obtained a quote from the local electrician to install LED lights in the larger hall. Cllrs considered the need to undertake this work at a cost of £675 + VAT in view of the changes due to be implemented in 2015. It was agreed that one bulb would be purchased and brought to the meeting in September so councillors could fully assess the impact of the change before going ahead with the work to all lights in the main hall. **ACTION: LP**

c) Cllr Jones sought approval for the annual maintenance to the floor to be undertaken at a cost of £300 for this work which needed to be done in August to avoid inconveniencing regular hirers. It was proposed by Cllr Orchard, seconded by Cllr Jones with all in favour that this expenditure be approved. **ACTION: EF**

8. Open Spaces

a) Following a request to replace the football nets, it was proposed by Cllr Fynn, seconded by Cllr Jones with all in favour that nets be purchased at a cost of £65 + 2 sets of clips at £6 each. **ACTION: SJ**

b) The work to crown the walnut tree on Radnage Common had been completed. A Cheque to cover the cost (£460) was agreed in principle when the invoice had been received. **ACTION: Clerk**

c) Cllr Pitcher advised that the 2 vacant allotments at City Allotments needed some ground work to keep them tidy and to curtail weed growth. It was also noted that the internal edge of Chapel Allotments also required some upkeep. It was agreed by all that the grasscutting contractor be asked to carry out the work if this could be achieved for no more than £50. **ACTION: RP**

d) The Clerk advised that she had requested the hedgecutting to be undertaken by no later than end of July 2014.

e) Cllr Raven provided a playground report (emailed to the Clerk for retention on file) and that bird droppings were unsanitary. Cllr Raven requested authority to purchase gloves and cleaning solvent to remove the droppings; a task he was willing to undertake. This was agreed. **ACTION: NR**

9. Clerks Matters – including late received correspondence.

The Clerk advised that the annual fee for maintenance to Green Lane had been received at a cost of £344. All agreed that this cheque should be raised without delay. **ACTION: Clerk**

The Clerk advised that a World War I commemorative service was being held on Sunday 3rd August with a short service at the War Memorial on Monday 4th August. The Clerk would circulate the information to councillors as it became available. **ACTION: Clerk**

10. Forthcoming Meetings and Attendees.

a) It was confirmed that the working group meeting to discuss options and future of the Black Barn had been rescheduled for **Wednesday 30th July at 8pm**. Venue is White Cottage, City Road.

b) The Chairman requested that an item be placed on the next agenda to consider a proposal to include some 'adult gym style' outdoor equipment within the area of the playground. It was requested that Cllr Fawell and Raven work together to obtain some ideas and costs prior to the next meeting. **ACTION: RF/NR**

11. Date of Next Meeting:

The next meeting of the Parish Council will be held on **Wednesday 10th September 2014** commencing at 8.00pm in the Village Hall.

Chairman's Signature:

Date: