

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 7th FEBRUARY 2018 AT 8 PM IN ST. MARY'S CHURCH

Present: Councillors: Chairman Mr Robert Nikiel, Mr Everton Merchant, Cllr Mrs Alex Ryan, Cllr Graham Wass, County Cllr Carl Etholen, and Clerk Mrs Lin Freeth.
There were no members of the public present.

1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. Apologies for absence had been received from Cllr Ms Tamsin Addison, Cllr Sue Jones, Cllr Peter Turner and District Cllrs Shade Adoh and Saeed Saddique.

MEETING CLOSED FOR PUBLIC SESSION

There were no members of the public present.

MEETING REOPENED

2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

No declarations were made.

3. Acceptance and signing of minutes of Ordinary Meeting of the Parish Council held on 10th January 2018.

The minutes of the meeting held on 10th January 2018 were approved as proposed by Cllr Merchant and seconded by Cllr Wass and agreed by all as a true and accurate record. The Chairman signed and dated the minutes.

4. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.

i) The Clerk reports that further to the query relating to ownership of the boundary wall between St. Mary's Churchyard and the Parish Burial Ground it has been confirmed by the Churchwarden, L Welham, as belonging to St. Mary's, and not the Parish Council. A previous quinquennial inspection highlighted an area of wall that needed to be taken down, which was done, and no further issues have been raised since that time.

ii) The Clerk reports that the maintenance of the planters at the village hall will not require an area for compostable material as it will only be a small amount that will be generated.

iii) The Clerk reports that our contractor has submitted a quote totalling £120 for the removal of ivy from the bus shelters. Acceptance of this quote is proposed by Cllr Wass, seconded by Cllr Ryan, and agreed by all.

ACTION: CLERK

5. Planning Applications.

To note planning decisions:

- Case Ref: 17/08061/FUL – Bella Vista, City Road – Application for the creation of a new access and entrance gate & erection of a bin store adjacent. Application Permitted.

Under Appeal:

Appeal Ref: APP/K0425/D/17/3184870 - 2 Green End Cottages Green End Road – Appeal Allowed.

To consider planning applications:

- 18/05228/FUL – 3 Rose Cottages, Radnage Common Road – *Householder application for construction of front porch.*

The Council recorded that they have no objection to this planning application. It will be requested that should permission be granted any site traffic wishing to access the property should plan their route carefully with access via Mudds Bank, and avoiding Green Lane, as the village lanes are not suitable for large vehicles. A response will be submitted to WDC.

ACTION: CLERK

Planning Control:

- 17/08389/CLE - The Barn, Four Acres, Green End Road - *Application for Certificate of Lawfulness of Existing Use / Development. Use of The Barn as a detached independent dwellinghouse.* There is nothing further to report at this time.
- The Clerk reports that further to previous complaints received, case officers have been appointed for the potential breaches of planning at The Barn; Churchfield Farm and Barley Hollow. Further progress is required to determine permissions and if any action is to be taken.
- A complaint has been made regarding the storage of a large commercial mobile crane at Green End Farm. This matter will be discussed with WDC Planning Dept.

ACTION: CLERK

6. Finance

a) The Clerk had circulated the latest budget summary and no questions arose from this. The Clerk advised that as at 31st January 2018 the Business Account held a balance of £31,054.89 representing interest of £1.23 for the last month and the Treasurers Account a balance of £26,231.04

- b) Expected expenses have been received for the Village Hall cleaning and for advertising costs and have been included for payment. As an approved and regular supplier it is proposed by Cllr Nikiel, seconded by Cllr Merchant, and agreed by all that future payments to CVCS for the village hall cleaning be made by BACS. The payments for January 2018 were approved as proposed by Cllr Ryan, seconded by Cllr Merchant and agreed by all. Cllr Wass and Cllr Ryan undertook the signing of the invoices and cheques.

7. Village Hall

- a) Cllr Nikiel is currently acting as the Village Hall Manager but this may have to be reviewed in the coming weeks / months.

Cllr Nikiel reported that the annual service of the boiler by JKL (Heaters) Ltd had taken place on 5th February with no problems or advisories indicated.

Two new fridge locks have been purchased and a key will be held by Teacups & Tandems. It has been reported that the large fridge may be leaking but this has been checked on two occasions when everything was dry and no evidence of any leak. It is thought that perhaps the problem could have been condensation. Cllr Turner will be asked about any 'frost setting' for the heating system to avoid rapid temperature changes and prevent the potential for burst pipes, and whether the heating includes the kitchen or just the hall.

ACTION: CLERK

- b) Much of the debris uncovered during the first phase of clearing the overgrowth of the NE boundary of the Village Hall has been removed. The larger items require a lift and will be done when the required vehicle is next in the area. The two old rollers containing concrete are problematic to dispose of and so will remain, perhaps used as decorative items for the recreation ground.

ACTION: RN

- c) The regular rental of the kitchen space continues and all seems to be going well.

- d) Cllr Nikiel reports that in adding Wi-Fi the quotations received to date amount to approximately £40 per month and will result in an annual increase in cost of £180-200. The council resolves to remain with our existing supplier (BT) with a commercial contract to include WiFi. This is proposed by Cllr Merchant, seconded by Cllr Ryan and agreed by all.

ACTION: RN

8. Defibrillator – Village Hall

County Cllr Carl Etholen provides information about the Rural Community Defibrillator Group (RCDG) and suggests that we approach them to enquire about getting a Defibrillator for Radnage. The RCDG aim to preserve and protect the health of people in the rural areas of Buckinghamshire by providing, installing, maintaining and promoting awareness of public access defibrillators.

Cllr Wass expresses his concerns for this project noting that the Radnage First Responder/s have a defibrillator and so any unit would be in addition to this, and that we should concentrate efforts on encouraging volunteers to come forward as First Responders. Also that any device obtained is of benefit to the village as a whole with careful consideration as to how this might be done with such a spread in area of properties.

The Progressive Supper Team have expressed an interest in the possibility of supporting this project. The further details that they require to enable them to consider a defibrillator for the village hall will be provided.

ACTION: TA

It was resolved to have a multi-pronged approach to this project with a defibrillator device (or multiple devices, if possible), and training, being pursued in conjunction with other things - such as promoting the First Responders. Also to obtain the additional funding needed for this project from elsewhere, not purely from the Parish Council.

9. SSE

The area to the rear of the village hall is levelling. The drain cover has moved and will be repositioned, with the surrounding spoil used to consolidate the area.

ACTION: RN

10. Risk Assessment/Open Spaces

- a) The Clerk confirmed that the monthly playground inspection report had been received. Cllr Ryan reported that the bins are still okay and that the benches are still being moved around. As expected the chalk graffiti 'art' on the basketball backboards has been washed off by the weather. Cllr Nikiel reports that ground anchors have been purchased to secure the benches.

ACTION: RN

- b) Cllr Ryan and the Clerk reported that there have not been any notes of interest received, or any volunteers, having come forward to assist or be involved in creating a 'Friends of Radnage Village Playground' account for a 'Big Lottery' funding application. The Clerk has forwarded information received regarding possible funding sources to Cllr Ryan.

- c) Cllr Nikiel reported that the burial ground is all as it should be with no problems at this time. Compost bin was sorted and plastic pots removed. It is at 60% capacity. Roy Boults bench is not fixed in position with ground anchors.

ACTION: RN

- d) An update on the bus shelters and noticeboards will be received at a future meeting.

The Clerk reports that the noticeboard adjacent to the pond in Bowers Lane needs attention as it is unstable.

ACTION: RN

- e) Cllr Turner has now removed the tree stumps (at ground level) to the rear of the War Memorial. Bulbs will be planted as agreed but the addition of topsoil will not be necessary.

ACTION: PT

11. Risk Assessment Review

A Risk Assessment Working Group Meeting will take place at 7.30pm on March 14th ahead of the Regular Meeting. This will be a closed meeting and not open to the public.

12. Allotments and Grazing

It is resolved that the annual allotment and grazing rental amounts will remain unchanged for the coming year. Cllr Nikiel will provide the Clerk with the updated Allotment Allocation details to enable renewal notices to be sent out to tenants in March.

ACTION: RN

Cllr Nikiel reports that a new tap has been purchased, and will be fitted, to replace the one leaking (now turned off) at Chapel Allotments.

ACTION: RN

The water supply for the allotment sites will be moved away from Thames Water as they no longer have the contracts for commercial customers.

13. Locally Focused Village Projects

Cllr Wass proposes that he retains 'ownership' of this project as Project Leader and that a report be produced to be considered on the Agenda at the April meeting. This is proposed by Cllr Nikiel, seconded by Cllr Merchant, and agreed by all.

ACTION: GW

14. Speeding Traffic

Cllr Nikiel reports that the application to the Local Area Forum (LAF) has been successful and that, at their meeting held on February 6th, they agreed to allocate £1,500 funding towards the provision of an MVAS. The required quotations for the device have been obtained to enable the application paperwork to be completed. The LAF have indicated that budget funds of £2,600 remain unallocated and so an application for other projects could be considered if received prior to April 24th.

ACTION: RN

The Clerk will follow up on the possibility of acquiring mobile mounting posts, which were obtained by a neighbouring Parish, and that are believed to be surplus to requirements.

ACTION: CLERK

The replacement of the bus stop post outside Radnage School by Transport for Bucks is still pending.

C. Dowdy (Contractors) have purchased a safety mirror, replacement post, and signage which will be installed opposite the entrance to their site in Green Lane. All costs will be covered by them. Our thanks are extended to them for their contribution to road safety in the village and concerns raised by residents.

15. Hedges

The Clerk reports that the owner of the property that borders City Road from the junction of Green Lane has confirmed the extent of her boundary with the contractors and the necessary works are pending. Contact details have been provided to enable the Clerk to contact them directly to obtain the scheduled date for the completion of works. Boundary hedges that require attention to increase the safety on our roads will be identified and property owners contacted.

ACTION: CLERK

16. Winter Weather / Snow Plan

Cllr Nikiel reports that the matter of a winter weather / snow plan was raised following the recent adverse weather. The actions taken over previous periods of winter weather were highlighted and will be used to produce an official action plan and guide that will be held on file for future reference, and information to document the agreed process.

17. Introduction of GDPR (General Data Protection Regulation) in May 2018

Nothing further to report.

18. Radnage Pools Land Estate Charity.

The revised Review of Procedures for the election / re-election of Parish Representatives to the Radnage Pools Land Estate Charity, and the document it replaces, were duly considered by councillors. Proposed by Cllr Ryan, and seconded by Cllr Wass, councillors unanimously agreed to support and adopt the Guidelines as proposed. The Charity will be informed of this.

ACTION: CLERK

19. Clerk's Matters – including late received correspondence.

a) The Clerk reports that Cllr Sue Jones and Cllr Graham Wass had tendered their written resignations from the council, with immediate effect, for personal reasons. A Notice declaring these Casual Vacancies will be advertised on 8th February and that following the statutory period the Clerk would be advised by the Returning Officer at WDC if an election was required, or if the council could go ahead with Co-Option procedures. The vacancies will be included in the next edition of Contact.

ACTION: CLERK

b) A concern has been raised by a resident regarding the increasing number of larger vehicles in and around the village. More comments regarding this are being made and we work closely with Wycombe District Council, Transport for Bucks and other organisations to address this, as well as with local residents and landowners. With the building works and ongoing developments around Radnage, the movement of large vehicles and HGVs is always mentioned as part of the Parish Councils consultee comments included on any planning notices, with the most appropriate routes given in an attempt to prevent them travelling unnecessarily through the village itself. Currently work is being carried out by Thames Water in Sprigs Holly Lane which involves a rolling closure for a period of 5 months. With traffic unable to access the village via Chinnor Hill it is having to find alternative routes through the village or via Bottom Road / Church Lane. Transport for Bucks will be consulted to discuss what measures can be taken and see if additional signage might help and what can be done regarding SatNav routes.

ACTION: CLERK

- c) Consideration of those people who offer their help/services to RPC will be considered at the March meeting.
- d) The Clerk reports that the notification of Buckinghamshires Best Kept Village Competition for 2018 has been received. Consideration of any entry by Radnage will be considered at the March meeting.
- e) The arrival of a mobile home on the site at Mudds Bank Stud Farm was noted.

20. Forthcoming Meetings and attendees.

a) Recently attended meetings:

- Stokenchurch Parish Council WDC Planning Meeting 'Mudds Bank' 31st January - Cllr Nikiel attended this meeting to hear the discussions regarding planning developments at Mudds Bank.
- South West Chilterns & Marlow LAF - 6th February – Cllr Nikiel attended this meeting where the funding for the Radnage MVAS was approved. Funding was also approved for the crossing outside of CJ Stores in Stokenchurch. The details from this meeting will be circulated.

21. Date of Next Meeting:

The next **Ordinary Meeting** of the Parish Council is scheduled to take place on **Wednesday 14th March 2018 at 8pm**, to be held in the Village Hall.

PUBLIC SESSION

There were no members of the public present.

The Chairman closed the meeting at 22.00 hours.

Chairman's Signature: R. Nikiel

Date: 11th April 2018