

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 11th DECEMBER 2013 AT 8 PM IN RADNAGE VILLAGE HALL

Present: Councillors: Chairman Mr Robin Fawell, Vice-Chairman Ms Elizabeth Fynn, Mrs Sue Jones, Mrs Helen Orchard, Mr Lew Perring, Mr Roy Pitcher and Clerk Mrs Gill MacKenzie.

1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. All councillors were present. Two members of the public were in attendance.

MEETING CLOSED FOR PUBLIC SESSION

No matters were raised by the members of the public.

MEETING REOPENED

2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

No declarations received.

3. Acceptance and signing of minutes of Meeting of the Parish Council held on 13th November 2013.

It was proposed by Cllr Perring, seconded by Cllr Pitcher with all in favour that the minutes of the meeting held on 13th November 2013 be accepted as a true and accurate record. The Chairman signed and dated the minutes.

4. Report on progress on items in the previous minutes not otherwise included in this agenda.

There were no items to report which were not included in the agenda.

5. To note the resignation of Cllr Blakstad on the council and to advertise the Casual Vacancy.

Council noted and accepted the resignation of Cllr Blakstad from the council due to work commitments. The Clerk advised that following receipt of an email confirming this resignation, the notice advertising the Casual Vacancy had been posted on notice boards as legally required. The Clerk would advise councillors once the outcome of this advertisement was known. **ACTION: Clerk**

6. Planning.

Council noted the response to the planning application in respect of Two Yews Cottage, Church Lane, Radnage. Householder application for construction of two storey side/rear extension with internal alterations and fenestration alterations. Creation of access and driveway together with erection of double detached garage with room over. Conversion of existing garage to home office. Landscaping works. Planning Permitted by WDC.

Following consideration from the planning team, it was agreed that the council had no objection to the planning application for Land Formerly Part Of Ponds Farm Bennett End Road. Erection of double garage with office in roofspace. **ACTION: Clerk**

7. Finance

a) The Clerk reported as at 28th November the treasurer's account had a balance of £19,354.97 and the business account a balance of £22,089.93 representing interest of £1. The monthly budget sheet had been distributed in advance of the meeting and no questions were raised.

b) As proposed by Cllr Fawell, seconded by Cllr Perring with approval from all present, the payments for November were agreed and Cllrs Orchard and Fynn undertook the signing of cheques.

c) The Precept for financial year 2014/2015 had been discussed in a budget working group meeting and a proposal discussed in light of the latest information received from WDC regarding the Council Tax Support Scheme and its effect on the Council Tax base figure for 2014/2015. It was proposed by Cllr Fynn, seconded by Cllr Jones with all in favour that the Radnage Precept be retained at the same figure as the previous 2 years at £24,000.00. The Clerk was tasked with completing the Precept request.

ACTION: Clerk

d) It was agreed by all councillors to use the £255 offered by District Councillor Neudecker towards the costs of redecoration in the village hall. The Clerk was asked to advise Cllr Neudecker of this decision.

ACTION: Clerk

e) All councillors agreed to the purchase of the updated SLCC Clerks Manual at a cost of £32.50 + p&p.

ACTION: Clerk

8. Village Hall

a) In her role as Village Hall Manager, Cllr Jones reported that there had been a problem with cracked tiles and valley gutter which caused a flood on the newly treated hall floor. The roof was temporarily secured and Kent Murray had carried out remedial repairs the following week at a cost of £200 + VAT. Following the Rugged Radnage Run event on 16th November, a fault with the large fridge had been reported and subsequently an engineer had been contracted to repair the fridge.

The annual boiler service had taken place on 26 November and this was duly completed at a cost of £174.50 + VAT. A supply of suitable waste bins for use at the hall is still awaited from WDC.

A busy period of works and redecoration in the hall was being planned which would need the support of everyone to ensure that the programme would be carried out as swiftly as practically possible.

It was advised that the WI had generously offered a donation of £100 from their Bridge Afternoon to help towards the redecoration of the hall. All agreed that on receipt of the donation, the Clerk would send a thank you to the WI.

ACTION: Clerk

b) Following an update from Cllr Fawell and discussion about the lighting and redecoration requirement in the hall, it was proposed by Cllr Pitcher, seconded by Cllr Perring with all in favour that the expenditure of up to £1,200 be made for additional loft insulation. The detail of the installation and the task of getting best value for money was left to the Village Hall team.

c) There was a lot of discussion about the proposal to fit some acoustic tiling to the main hall ceiling. Cllr Fawell briefed councillors on the benefits and the disadvantages of his proposal and the main contentious issue remained an aesthetic one. It was agreed that the subject would be deferred once again to a future meeting and it was hoped that in the meantime, Cllr Fawell would be able to acquire a true size sample of the tile to be used, for councillors to see.

d) The proposal to consider the installation of LED lighting was withdrawn and it was agreed that this would not be pursued for the foreseeable future.

e) It was proposed by Cllr Jones, seconded by Cllr Fynn with all in favour that the sum of up to £1,500 be allocated for the redecoration of the hall with the detail of the redecoration (colour etc.) to be agreed by the Village Hall team.

f) Cllr Perring had obtained quotations from a local company for framing the donated parish map. Discussion on the siting of the parish map resulted in a decision to hang the map in the entrance foyer of the hall. It was proposed by Cllr Jones, seconded by Cllr Orchard with all in favour that a cost of up to £60 be allocated for the mounting and framing of the map. Cllrs Fynn and Jones would make the arrangements for the framing and hanging of the map.

ACTION: SJ/EF

9. Open Spaces

a) Cllr Pitcher advised that a survey of large trees on common land was being carried out within the next week and he would report back at the next meeting.

ACTION: RP

b) Cllr Pitcher asked that a report on the seats and benches on the playing field be deferred to the next meeting.

ACTION: RP

c) The Clerk advised that a letter and a summary of the report on the Black Barn had been distributed to all properties on Radnage Common Road, copied to all councillors, and that to date no correspondence had been received as a result. The security of the building was considered vital on the grounds of safety

and Cllr Fynn undertook to ask Kent Murray to fit a padlock to the building and to arrange for signs to be placed on the building e.g. "Dangerous Building: Keep Out: By Order of the Parish Council" The key would be lodged with the parish clerk enabling access to remove any personal belongings stored within.

ACTION: EF

d) The Clerk reported that the re-letting of Paddock 2 City Allotments wef 1 Jan 2014 had been arranged with the existing tenant who had advised the council of works they had had carried out to replace 23 fencing posts.

e) Cllr Fynn advised that Mr Phil Channer had cleared several fallen boughs from around the parish following the recent high winds. Cllr Fynn was asked to convey thanks to Mr Channer for this work.

ACTION: EF

10. Clerks Matters. –

The Clerk reported that a letter from the Map Officer at BCC regarding a modification order to the 'Public Rights of Way Definitive Map and Statement' had been received. This proposed an administrative task to modify the latest map to include a portion of bridleway that had been mistakenly missed off a previous version of the map. The Clerk had received confirmation from a local resident confirming the bridleways existence and permanent use since 1968 and that she recommended that the modification be agreed. Councillors had no objection to this proposal.

ACTION: Clerk

11. Forthcoming Meetings and Attendees.

It was noted that on Thursday 23rd January 2014 a Risk Schedule Review working group meeting had been scheduled at 8pm at Eton Lodge.

ACTION: All

12. Date of Next Meeting:

The next meeting of the Parish Council will be held on **Wednesday 8th January 2014** commencing at 8pm in the Village Hall.

The Chairman wished everyone a very Happy Christmas.

The meeting closed at 21:20 hours.

No further public session was held.

Chairman's Signature:

Date:

Appendix 1

Payments approved:

Electronic transfer	Debbie White – Village Hall cleaning –November £264
Cheque number 2610	Fridge UK Ltd repair to fridge £61.95 + VAT
Cheque number 2611	JKL Heaters Ltd service of boiler £174.50 +VAT
Cheque number 2612	G MacKenzie clerks salary and expenses £407.43
Cheque number 2613	SLCC – purchase of Clerks' Manual £32.50 + postage £35.50
Cheque number 2614	B J Turney – hedge cutting contractor £200
Cheque number 2615	Community Impact Bucks annual subscription £50
Cheque number 2616	Chiltern Conservation Board VH deposit return £50
Cheque number 2617	Sue Jones – for hall desk diary and mat cleaning expenses £19.40
Standing Order	M Skidmore – Lettings Administrator November salary £292
Direct Debit	Southern Electric November £90
Direct Debit	Sita UK September £ 36.54