

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 8th APRIL 2015 AT 8 PM IN RADNAGE VILLAGE HALL

Present: Councillors: Mrs Sue Jones, Mrs Helen Orchard, Mr Lew Perring and Clerk Mrs Gill MacKenzie.

1. Welcome and Apologies for Absence.

The Clerk advised that apologies had been received from Chairman Cllr Fynn (on holiday) and Cllr Pitcher (ill health). As the Chairman was not present, the first task was to appoint a Chairman for this meeting. It was proposed by Cllr Jones, seconded by Cllr Orchard, that Cllr Perring Chair the meeting as he was the senior councillor present. Cllr Perring agreed to undertake the role and welcomed 3 members of the public.

[Sec's Note: On the morning of 9th April, the Clerk received an email from Cllr Raven tendering his belated apologies for not attending this meeting and tendering his immediate resignation from the council due to ill health.]

MEETING CLOSED FOR PUBLIC SESSION

There were no comments from the public.

MEETING REOPENED

2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

Nil declarations were received.

3. Acceptance and signing of minutes of Ordinary Meeting of the Parish Council held on 11th March 2015.

It was proposed by Cllr Orchard, seconded by Cllr Jones and agreed by Cllr Perring that the minutes of the meeting held on 11th March be accepted as a true and accurate record. The Chairman signed and dated the minutes.

4. Report on progress on items in the previous minutes not otherwise included in this agenda.

No items reported on.

5. Planning Applications.

The following decisions were made on the planning applications:

- 1 Pitchers Cottages: Householder application for creation of hardstanding and fencing to provide 2 x off-road parking spaces. No objection from the parish council.
- Ashridge Farm: Conversion of existing barn to form 1 x 2 bed residential dwelling with associated external alterations and alterations to existing barn to form garage (alternative scheme to pp 14/07547/FUL). No objection but noted that this alteration would be alongside a public footpath.
- Dundrum: Householder application for construction of first floor front extension to accommodate a lift. No objection from the parish council.
- Town End Farm: Change of use of former garage building for tourist accommodation. No objection however, a response was still awaited from another councillor and the Clerk was asked to delay response to WDC until the deadline for a response was nearer. **ACTION: Clerk**

(Note: Items 6 and 7 were taken out of turn).

6. Finance

- a) The Clerk reported that as at the end of March the Treasurers Account had a balance of £13,178.80 and the Business Account a balance of £29,957.54 representing monthly interest of £1.15. The budget summary for year-end had been circulated and no comments or discussion arose from this.
- b) It was noted that due to the continued assistance of the small business relief the annual Council Tax requirement for 2014-2015 on the Village Hall was nil. It was also noted that if payment had been requested, the forecast budget assessment had been inadequate and attention to this should be made when the budget is next forecast (due in December).
- c) The Annual Accounts for fin yr 2014-2015 had been circulated to all councillors prior to this meeting and it was proposed by Cllr Jones, seconded by Cllr Orchard with Cllr Perring in agreement that these be approved.
- d) The details of the Annual Governance Statement had been circulated prior to this meeting and councillors confirmed that they were familiar with the content and it was proposed by Cllr Orchard, seconded by Cllr Jones, with Cllr Perring in agreement that all the responses were to be recorded as 'yes' and that the Annual Governance Statement be approved.
- e) As proposed by Cllr Jones, seconded by Cllr Orchard and agreed by Cllr Perring that the Annual Audit return be approved. All relevant paperwork and the Audit Return were signed and dated by Cllr Perring in his capacity as Chairman of this meeting. The Clerk advised that the Internal Audit had been scheduled for the following week.
- f) The payments for March 2015 were approved as proposed by Cllr Perring and seconded by Cllr Jones. Cllrs Orchard and Jones undertook the signing of cheques.

7. Forthcoming Election.

It was commented that it would appear that 5 candidates had been nominated for the forthcoming parish election. If this remained extant, the seats on the council would not be contested. This would only become clear once the deadline for nominations had passed and the Notice of Poll announced by WDC. Known candidates were F Coggrave, E Fynn, S Jones, R Nikiel and H Orchard.

8. Insurance.

Councillors were unable to consider the renewal of the insurance policy as quotations had not been received in time for this meeting. This item was deferred to the May meeting. **ACTION: Clerk**

9. Village Hall

- a) The Village Hall Manager advised there was no update on matters relating to the Village Hall and that she continued to chase for quotations for the toilet refurbishment. **ACTION: SJ**

10. Open Spaces

- a) In the absence of Cllr Raven there was no monthly Childrens Playground inspection report.
- b) It was noted that the installation of seats/benches in the playground had been carried out. There was no report on the costs of updating signage in and around the playground and this matter was deferred.
- c) The Clerk advised that the annual allotment fees were being received and that most tenants were continuing. A meeting with a prospective new tenant at the Sprigs Holly Lane site was scheduled for the following day. **ACTION:Clerk**

11. Clerks Matters – including late received correspondence.

- a) The Clerk advised that BCC were promoting a 'Summer of Cycling' to coincide with the International Cycling Race 'the Women's Tour of Britain'. The final stage was being held in Bucks on Sunday 21st June routed through the Chilterns starting in Marlow. More than 10,000 people were expected to support the event in Marlow and it was hoped that local people would support the rider's enroute. Rotational road closures would be put into effect during the event. The route from Marlow was to Stokenchurch, down

the A40 towards West Wycombe and up Chinnor Hill to Bledlow Ridge and beyond. Whilst the route did not go through Radnage, some additional traffic through the village was anticipated.

- b) The Clerk advised that the Devolution of Green Spaces continued to be pursued by BCC.
- c) The Young Civic Futures Training was continuing but it was thought unlikely that Radnage councillors would be available to attend any trainings.
- d) The Clerk advised that draft Local Plan was scheduled to be ready at the end of 2016 with an aim to publish in Aug- Oct 2017.
- e) The Clerk read out the latest correspondence from Clerk to Radnage Charity (Poors Branch) advising that the date of the Charity's June meeting had changed and that it was anticipated that a response to the council's recent letter would be provided in time for the councils July meeting.
- f) Prior notice had been received of the forthcoming vacancy for a Parish Member representing Buckinghamshire on the Chilterns Conservation Board with details of the appointment process. Further information would become available following the May elections. The Clerk agreed to forward these documents to councillors.

12. Forthcoming Meetings and Attendees.

Councillors discussed the forthcoming Annual Parish Meeting scheduled for **Wednesday 20th May 2015**. It was agreed to change the format slightly and to welcome residents with an informal start with refreshments to meet the new council. This would be followed by reports, provided by existing/current councillors, on work and events during the previous year. The Clerk undertook to organise the refreshments and to arrange for name badges to be provided for councillors. **ACTION:All**

13. Date of Next Meeting:

The next meeting of the Parish Council will be the Annual Meeting of the Parish Council to be held on **Wednesday 13th May 2015** commencing at 7.30pm, promptly followed by the Ordinary Meeting of the Parish Council starting at 8.00 pm - both in the Village Hall.

PUBLIC SESSION –Members of the public were given a further opportunity to speak and Mr Blaylock stated that councillors should consider advertising the parish meeting more as attendance was usually low.

The Chairman closed the meeting at 21:10 hours.

Chairman's Signature:

Date:

Appendix 1

Payments to be approved:

Cheque number 2765	Pace Fuelcare – delivery date 10/03/2015 £571.44 +VAT
Cheque number 2766	G MacKenzie –clerks salary and expenses for month of March 2015 £459.75
Cheque number 2767	Village Hall deposit return V Wood £100
Cheque number 2768	Village Hall deposit return L Newman £50
Cheque number 2769	Village Hall deposit return N Raven £50
Electronic transfer	Debbie White – Village Hall cleaning – March 2015 = £195
Electronic Transfer	Chic Teak – benches and tables for playground £937.91 +VAT (payment made 14/03/2015 as authorised by 4 councillors)
Standing Order	C Eden – Village Hall Bookings Clerk –March 2015 £216
Direct Debit	Southern Electric monthly payment £68
Direct Debit	Sita UK - £tba
Direct Debit	BT – quarterly charge ££41.73 + VAT