

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 14th October 2020 AT 8 PM VIA ZOOM (meeting ID 757 0140 2233)

Present: Councillors: Chairman Cllr Mr Robert Nikiel, Cllr Mr Everton Merchant, Cllr Mr Jez Lofts, County Cllr Carl Etholen, District Cllr Shade Adoh and Clerks Mrs Lin Freeth and Ms Lisa Stibbs.

There were 4 members of the public present.

1. **Welcome and Apologies for Absence.**

The Chairman welcomed everyone to the meeting.

No apologies for absence had been received.

MEETING CLOSED FOR PUBLIC SESSION

- There were 4 members of the public present for the meeting.

Tamsin Addison gave an update on Green End Road project; The donation of bulbs have been planted by the WI. Hedges were cut this morning. Seed has been put down as well. A resident, and former councillor is to give bark chippings. The rooms for the bug hotel are now half full. The bird box is up and a bench is in. More water lilies will be appearing. A notice will be posted on the lamppost next door to the pond explaining the above. The hedge still needs to be planted as currently there are bare root plants. Advice was given to not put Bird feeders out until wild flowers are established.

Chapel Pond project; Tamsin Addison offered to look at the Chapel Pond site and bring ideas and a plan at a future meeting.

Concerns were raised about speeding traffic in and around the village. It was noted that there are times when MVAS needs to be recharged and any other ideas that could be pursued to prevent speeding would be welcome.

Also mentioned was an observation on the gate in the childrens' playground and whether it was possible for this to be self-closing. Currently the gate is left open to avoid touch points because of the Covid situation.

MEETING REOPENED

2. **Councillor Election/ Co-option**

Two 2 new members to the Parish Council were co-opted, Mr Tony Eden and Mr Darren Ungless. The new candidates were duly elected and welcomed to the Parish Council.

3. **To note Notice of Resignation received from The Clerk.**

Cllr Nikiel expressed his thanks to Mrs Lin Freeth for all her hard work with the as clerk to the Parish Council over the past 4 years.

4. **To note Notice of Resignation received from Councillor Wagstaff.**

Cllr Nikiel expressed his thanks to Councillor Wagstaff for her work on the Parish Council.

5. **To confirm appointment of Lisa Stibbs as new Clerk designate.**

Confirmed. Proposed by Cllr Lofts and seconded by Cllr Eden.

6. **Coronavirus/ Covid-19 Update.**

Latest numbers given in press release from Martin Tett.

Rates in Bucks are rising (87 cases per 100,000 people compared to 22 cases per 100,000 in the previous week) Please follow the current guidance in place for Buckinghamshire and follow the 'hands, face, space' guidance at all times.

7. **To receive any disclosure of pecuniary interests by Members relating to items on the agenda.**

No declarations were made.

8. **Acceptance and signing of minutes of the Ordinary Meeting of the Parish Council held on 8th July 2020.** The minutes of the meeting held on 8th July 2020 were approved as proposed by Cllr Lofts, seconded by Cllr Merchant, and agreed by all as a true and accurate record. The Chairman signed and dated the minutes in full view of those present. No official meeting took place on September 9th due to the council not being quorate.

9. **Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.**

There is nothing to report at this time.

10. Planning.

a) To note planning decisions:

- Case Ref: 20/05278/FUL – OS Parcel 8524, Bottom Road - Application for erection of a wooden stable block with tack/feed/tool room. Application Permitted.
- Case Ref: 20/06415/FUL – 60 Green Lane – Householder application for insertion of 2 x pitched roof dormers to front following removal of 2 x existing rooflights Application Permitted.
- Case Ref: 20/06547/FUL – Boundary Farm, Spriggs Holly Lane – Change of use from Agricultural(Sui Generis) use to mixed Agricultural and Equestrian (D2) uses Application Permitted.
- Case Ref: 20/06365/VCDN – Andridge Farm House, Sprigs Holly Lane - Application for removal of condition 1 (agricultural occupancy) attached to PP WR/1235/63 Application Permitted

b) To consider planning applications:

- Case Ref: 20/07449/FUL – Bella Vista, City Road - Application for conversion and extension of existing outbuilding to an independent dwelling (part retrospective) (Alternative scheme to 19/07437/FUL.)

A small variation to a previously approved application, the applicants will not be putting in a new driveway as originally proposed. Councillors agreed and recorded that they had no objections to make in respect of this application. It is requested that should permission be granted any HGV's and site traffic wishing to access the property plan their route carefully from the A40 via Mudds Bank / City Road ONLY as the village lanes and other routes of access are not suitable for such vehicles. It will also be stated that site traffic should avoid the local school morning and afternoon times of 08.30-09.15 and 15.00-15.45 due to the hazardous nature of the approach road and access.

- Case Ref: 20/07221/FUL – Land opposite Radnage House, Green End Road - Application for partial conversion of existing stable barn to create first floor living accommodation incorporating 1 x 2 bedroom for staff of Radnage House Riding School with external alterations, installation of stairs to ground floor and alterations to existing roof including construction of new roof to existing stocks.

Councillors agreed and recorded that they had no objections to this planning application because it is linked to an Equestrian Tie tenancy therefore removing any future chance of developing residential units. Ensure Agricultural tenancy is in line with existing arrangements with existing staff accommodation. It is requested that should permission be granted any HGV's and site traffic wishing to access the property plan their route carefully from the A40 via Mudds Bank / City Road ONLY as the village lanes and other routes of access are not suitable for such vehicles. It will also be stated that site traffic should avoid the local school morning and afternoon times of 08.30-09.15 and 15.00-15.45 due to the hazardous nature of the approach road and access.

c) Awaiting decision:

- Case Ref: 20/06322/FUL - Bowmore, Bottom Road - Householder application for construction of single storey rear extension with pitched roof and rooflights.
- Case Ref: 20/06861/FUL – Bluebell Cottage, Green End Road – Householder application for construction of detached garage.
- Case Ref: 20/06899/FUL – 4 Pitches Cottages, Bennett End Road - Householder application for construction of two storey side extension and fenestration alterations.
- Case Ref: 20/07027/FUL – 27 Green Lane – Householder application for construction of single storey rear extension, front porch extension and internal alterations.

d) Planning Control:

- Green Lane. There is a Lot of ongoing development on the lane. In future planning applications we should comment that Green Lane is an unadopted road with an unmetalled road surface so there is a need to minimise the amount of heavy vehicles using that road. (as requested by the Green Lane Residents Association)

11. Finance.

- The Clerk had circulated the latest budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Eden, seconded by Cllr Merchant and agreed by all. Balance of £31,095.05 in the business account. And £46,410.20 in the Treasurers Account as at 30th September 2020. The Clerk confirmed that all documents had been submitted to the external auditor and documents were approved and accepted.
- The annual review of Budgetary Control (Bookings Clerk & Clerk) has had to be postponed due to Covid-19. This will be carried out as soon as it is possible to do so. The intermediate audit of accounts / budgetary control – RFO and Bookings Clerk – took place in Oct 2019. General check needs scheduling.
- The payments for September 2020 as previously circulated were approved as proposed by Cllr Lofts, seconded by Cllr Merchant and agreed by all. Additional expected invoices had been received from Castle Water, necessary work on the fire alarm for the village hall and VH deposit return payment.

Due to the Covid-19 situation, and not being able to have face-to-face meetings, all payments, where possible, will be made via BACS. The Clerk will now undertake the payments in accordance with the Resolution of March 21st.
ACTION: CLERK

12. Village Hall.

Update on Village Hall Matters:

- a) The Village Hall has been reopened for hire, albeit in a limited manner – taking bookings in a limited capacity as long as they meet with the current rules. Government guidance is being followed regarding the re-opening of Village Hall buildings and interpreted as to ensure the safety of our staff, councillors, volunteers, hirers and visitors.

- **Maintenance / Electrics / Repairs:**

Necessary maintenance works are now up to date.

The Fire Alarm/ Extinguisher servicing will need to be completed in the next 6 months.

ACTION: RN/VH MANAGER

- **Driveway refurbishment:**

Discussions regarding the repair / resurfacing of the driveway and parking areas are ongoing with quotations pending.

ACTION: RN

- **Village Hall Cleaning Contract:**

The contract for the cleaning of the Village Hall is still under review and overdue for renewal. This will be actioned as soon as the situation allows.

13. Risk Assessment/Open Spaces.

- a) The playground: Slide has been repainted and everyone is happy with this. There are a couple of parts that need replacing on the basketball court. Cllr Ungless will look into this in the next week. **ACTION: DU**
The Radnage Charity have proposed to donate some monies towards the childrens playground (allocated against their fund) The next meeting of the Charity Trustees is in December.
- b) Cllr Ungless will look at the Playground Annual Inspection and put together a plan of action. **ACTION: DU**
- c) Recreation Ground: New white lines needed for the football pitch for Radnage Raiders.
- d) Dog Fouling: No complaints received but the current volunteers who empty the dog bins want to step down. It was agreed that this should not be performed by volunteers but we should employ a contractor for this work. Adjacent Parish Councils use a recommended company,(TBS), every 2 weeks at £7.00 per bin per collection. We have 5 bins. The volunteers are stepping down in the new year. Look into budgeting for using TBS. **ACTION: CLERK**
- e) Burial Ground: No comments.
- f) Bus shelters: The Clerk reports that we are still looking for volunteers. Cllr Lofts suggested Social Media. There are certain requirements that notices are placed on each noticeboard. Need to look into the possibility of reducing the number of noticeboards and using other methods such as Social Media. Cllr Ungless will look into this possibility. **ACTION: DU**
- g) War memorial: Visits have taken place and quotations have now been received for the necessary cleaning and repairs to the War Memorial. No decision has been made on how council want to progress .It is unlikely to be needed for Remembrance Sunday as there probably will not be a parade. It would, however, be pertinent to purchase a wreath and lay on behalf of the Parish Council. Cllr Nikiel will distribute any information by email to all involved. Full details will be circulated to Councillors for their consideration. **ACTION: RN**
- h) Green End Road Pond Project Update: Please see comments in the public open session.
- i) Chapel Pond project. Please see comments in the public open session.
- j) Parking on Radnage Common - There were too few on the council to pursue this as there is a large amount of legislation pertaining to common land. This is not being maintained as common land for the community. Cllr Merchant will look into and come with a proposal for the next meeting. **ACTION: EM**
- k) Agree date, time and venue for Working Group Review for the Action Plan:
Date agreed 18/11/20 7-9pm via Zoom **ACTION: RN**
- l) To agree Budget and Precept Planning Working Group Meeting date, time and venue following on from the Action Plan:
Date agreed 25/11/20 7-9pm via Zoom **ACTION: RN**

14. Defibrillator:

Clerk Lin Freeth to provide details of the person in Bennet End who is happy for the defibrillator to be located outside of their property.

ACTION: LF

- 15. Remembrance Sunday**
No arrangements made yet **ACTION: RN**
- 16. Website and Facebook:** 814 people reached and 58 following in the month and a half since it started. The Radnage Parish Council Facebook page needs to align with the Radnage Facebook page where possible. We need to find a replacement for Cllr Wagstaff to update/post content.
ACTION:CLERK
- 17. Allotment & Pasture Renewals**
The Clerk reported that all allotment holders have paid. However, email chains in respect of signing and returning new Tenancy documents need a response. **ACTION: RN**
- 18. Buckinghamshire Council**
Covid update, please see item 6
- 19. Bledlow Ridge Recycling Centre.**
This will be going to appeal for non-determinate of planning
- 20. Broadband Coverage**
No further updates
- 21. Village Skip Scheme.**
This will be scheduled when the situation allows.
- 22. MVAS.**
Nothing to report.
- 23. Local Crime.**
No Fly tipping reported. Refer to public session about speeding traffic . **ACTION: ALL**
- 24. GLRA**
Covered under planning
- 25. Meetings 2021**
Proposed dates for 2021 meetings were circulated to all councillors. Meetings will be held on the second Wednesday of each month (except August when no meeting takes place) with additional meetings for the Annual Parish Meeting and the Council AGM, both in May and 2 planning meetings at the end of the year. Dates to be included on Radnage.net **ACTION: CLERK**
- 26. Clerks Matters**
No additional matters to report
- 27. Forthcoming Meetings and Attendees**
BMKALC Cllr training October 15th 11am-1pm – Cllr Eden and Cllr Lofts attending.
The necessary booking arrangements for this will be made. **ACTION: CLERK**
- 28. Date of Next Meeting:**
The next Ordinary Meeting of the Parish Council is scheduled to take place on **Wednesday 11th November 2020 at 8pm**, to be held remotely via Zoom.
The formal meeting closed at 22.05 hours
PUBLIC SESSION
The members of the public who were in attendance at the meeting thanked the Councillors for their time and efforts. This is greatly appreciated.
The Chairman closed the meeting at 22.10 hours.

Chairman's Signature:

R Nikiel

Date: 11/11/2020