

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON Wednesday 28th September 2022 AT 8 PM AT RADNAGE VILLAGE HALL

Present: Councillors: Chairman Cllr Mr Darren Ungless, Vice Chair, Cllr Dr Jez Lofts, Cllr Tony Eden, Cllr Ellie Hurrell, Cllr Mr Cris Everett and Clerk Ms Lisa Stibbs

There were no members of the public present.

1. The Chairman welcomed everyone to the meeting. Apologies had been received from County Councillors Carl Etholen, Shade Adoh and Robert Carrington

MEETING CLOSED FOR PUBLIC SESSION (10 minutes total)

As there were no members of public present, there was no public discussion

MEETING REOPENED

2. **To receive any disclosure of pecuniary interests by Members relating to items on the agenda.**

None received

3. **Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 13th July 2022.**

The minutes of the meeting held on 13th July 2022 were approved as proposed by Cllr Eden, seconded by Cllr Hurrell, and agreed by all as a true and accurate record. The Chairman, Cllr Ungless, signed and dated the minutes

4. **Bookings Clerk at Village Hall**

Carol Eden has resigned as Bookings Clerk after eight and a half years. She will leave the post at the end of October. Cllr Ungless and all the Councillors thanked her for all her hard work and commitment to the role.

It was then proposed by Cllr Ungless (after consulting with other Parish Councils) that the role of Bookings Clerk/Village Hall Manager be combined with the role of the Parish Clerk. This was seconded by Cllr Hurrell and agreed by all. The Chairman and the Clerk will meet up separately to discuss the hours and The Clerk will liaise with Carol to learn the role during October.

5. **Project Updates:**

Village Hall: Driveway: Cllr Ungless continued from the suggestion at the last meeting that the main gate is left open, and a second gate is positioned further back on the driveway to allow for parking for people who wish to use the playground, walk to the school or use for parking in inclement weather for residents at the bottom of Radnage Common Road.

A height barrier will be added on to the main gate further back. Additional fencing to the side to be added to prevent vehicles from going on to the grass. Also to the sides of the drive, level off and gravel the grass verges as the grass can get really messy in wet weather. Cllr Eden has received one quote for these works.

Cllr Ungless will contact Stocks to obtain a quote for these works.

Clerk will contact John Lee for a further quote for these works

It was agreed by all that this should be done by the end of October.

Oil Bund Cllrs Ungless and Eden will repair this by removing the wooden top and leaving the bricks exposed.

Fire Risk Assessment Bolts have been pulled out of the balustrade so will need to be repaired. Wheelchair users must be able to get out of emergency exit safely. Cllr Eden and the Clerk met with Fire Systems Solutions on 15th August at the hall for a full Risk Assessment. As at today's date, we still have not received the full report, just a brief email with some photographs. Smoke detector in loft needs to be connected to the smoke detector in the main hall, there were hinges needing to be fixed on doors to the small bar and the storeroom door needs a new handle. Cllr Eden will fix the hinges and contact Owen Nikiel to connect the smoke detector. Cllr Ungless will fix the handle. All electrical equipment has now been PAT tested as per the assessment report. Clerk to contact FSS again and ask them to come back for a return visit as the information they have supplied is incomplete and we need further details on exit procedures for disabled/wheelchair users.

Roof and Ceiling repairs There is water coming in through third light which needs fixing. There is water dripping down over the gutter and will need a roofer to fix. Cllrs Eden, Ungless and Everett will each get a separate quote for repairs by end of October.

Boiler in the Village Hall is not working properly. A Boiler engineer will be coming out next Wednesday 5th October to assess whether or not to repair or replace with new boiler system. In the meantime, Clerk to order 500 litres of oil from Lovells as soon as possible.

Village Hall, Bar Area: It was agreed to push this back until the end of March 2023

Playground, New Equipment: Sovereign have been and repaired. This was possibly due to a design flaw. All four parts that were worn have now been replaced and fixed.

Netball Court Cllr Ungless will take down the panels at the netball court and grind down the metal panels.

He will also review the County Council Playground inspection report.

Play Area It was also requested that there are more picnic tables in the play area. Suggestions included moving benches (maybe one or two?) from the patio area into the playground and purchase new ones for the patio, possibly a bench made from recycled bottles (similar to the one going to Chapel Pond) dedicated in memory to HRH Queen Elizabeth II. Clerk to speak to other parish clerks to see if they are having anything commemorative in their parish in memory of QEII

Water Meter Cllr Lofts and the Clerk will liaise to get a meter reading for the Village Hall

6. Planning

a) To note planning decisions:

- Case Ref 22/05959/FUL – Andridge Farm, Sprigs Holly Lane - Application for: Householder application for raising of ridge height by 400mm and roof alterations to dormers and main roof in connection with first floor front extension **Application permitted July 2022**

b) To consider planning applications

- Case Ref: 22/06987/FUL – The Sticks, Green End Rd- Application for: Householder application for construction of part single, part two storey side/rear extension and garage following demolition of existing garage.
- Case Ref: 22/07075/CLP – Helsby Ridge, Green End Road – Application for: Certificate of lawfulness for proposed single storey outbuildings for games room/office/workshop use
- Case Ref 22/06972/FUL – Orchard Cottage, Radnage Common Road – Application for: Change of use of existing agricultural barn to create live/work unit (sui generis) with external alterations
- Case Ref 19/08032/OUT – The Mead, Green End Road, Radnage – **Appeal Re-Determination Notification.** Outline application for development of land to the rear of The Mead to create 1 x detached dwelling with revised access and provision of parking. **An appeal has been made to the Secretary of State against the decision of Buckinghamshire Council to refuse to grant planning permission.**
- Case Ref 22/07160/FUL – The Mash Inn, Horseshoe Road – Application for: Use of land for the stationing of four mobile cabins to provide visitor accommodation in connection with The Mash Inn, together with landscaping and associated engineering operations (including extended and altered parking layout and access.

All of the above Planning Application(s) (section b) were considered and discussed by the Parish Council at this meeting. The comments from the Parish Council can be found on The Planning Portal <https://publicaccess.wycombe.gov.uk/>

c) Awaiting decision:

- Case Ref 22/05115/FUL – Land West of Bella Vista, City Road – Application for: Erection of replacement animal field shelter barn/agricultural material & equipment store and gate for paddock 2
- Case Ref 21/08384/FUL - Boundary Farm, Sprigs Holly Lane - Application for: 1 x 4-bed detached dwellinghouse
- Case Ref: 22/05524/FUL – Orchard Cottage, Radnage Common Rd - Application For: Householder application for erection of part single storey/part first floor side extension with alterations and partial demolition of garage and lower ground extension to garage.
- Case Ref 22/06304/VCDN – Middle Barn at Ashridge Barn – Application for condition 2 (plan numbers) attached to pp 20/05934/FUL (demolition of existing building and erection of replacement dwelling (alternative scheme to PP 19/07406/FUL) to allow alterations to internal layout, external appearance and design of carports.
- Case Ref: 22/06535/FUL – Land Between and to Rear of Ashridge Farm Cottage And Barn, Green End Rd Application for: Construction of stable block comprising 3 x loose boxes, tack and store rooms and new hardstanding area.

d) Planning Control – including Stokenchurch Parish cases / Green Lane

No Notifications received this month

7. Buckinghamshire Council

No update received this evening as the County Councillors were unable to attend this meeting

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8. Finance

- a) To receive a report from the RFO.
The Clerk had circulated the latest budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Hurrell, seconded by Cllr Eden, and agreed by all. As at 27th September, the Business Account held a balance of £20,102.15 representing interest of £0.85 for the last month, and the Treasurers Account a balance of £27,704.82
- b) To review and confirm payments for July/August/September 2022 (Appendix 1).
The payments for July/August/September 2022 were approved as proposed by Cllr Lofts, seconded by Cllr Ungless, and agreed by all.
- c) Annual External Audit for 2021/22 – completed without questions / queries raised. Documents published by Clerk.

9. Allotments & Pasture

The plots reserved for Radnage School have been prepped ready for next year by Cllr Lofts. Sam Brown, The Headmaster will be the contact regarding this. Cllr Lofts will speak to Sam regarding when they would want to start, how will they raise funds, i.e from the PTA? Radnage Parish Council will be able to donate a shed. It has been reported to Cllr Ungless that dogs have been fouling in the allotments. Clerk to email allotment holders and put notices on gates requesting that tenants clean up after their dogs and keep them under close control.

10 Chapel Pond Cllr Lofts has ordered a bench made from recycled bottles (25 year life) and is hoping to hold a 'reverse auction' by way of a memorial plaque. Cllr Lofts will arrange volunteers to help with this and notice will be put on Social Media and noticeboards. 'It is now looking really nice at Chapel Pond and is a lovely spot to sit and watch the world go by'.

11. Defibrilators Cllr Lofts will speak to the Church to chase up their comments concerning locating a second difibrilator there

12 Noticeboards/Bus shelters The bus stops are to have new noticeboards and shelves for the books. The shelves should be black stained wood as cladding to protect them in winter weather.

13 Memorial Needs a grass and hedge cut before Remembrance Sunday and will need cutting back by the flagpole. Clerk will liaise with Glynn regarding this and also request a schedule so the Councillors know when he is going to do different areas. Cllr Hurrell will remove the old wreaths that are still at the memorial before Remembrance Day.

14. MVAS The batteries from both MVAS have once again, been stolen. Seven other local parish councils have had the same problem. The MVAS manufacturers, SWARCO have been very helpful and have offered the following suggestions; Using much heavier bolting and/or using an alarmed padlock which sounds when touched. However, if the cabinet is too secure, the worry is that the thieves would either take it away completely or totally destroy it. As they do serve a purpose in slowing drivers down, it would be good to have a solution to this problem. Cllr Ungless and the Clerk will attend a meeting with other parish councils at Speen Village Hall on either 17th or 18th October (date to be confirmed)

15. Tree cutting in Green Lane It was proposed by Cllr Lofts, seconded by Cllr Eden and agreed by all the Aaron Poulton of Village Tree Surgeons would cut the overhanging trees in Green Lane

16. Remembrance Tommys (The Lone Soldier) Clerk will speak to Radnage Legion about this. RPC can fund two Tommy statues for the village.

17. Clerks Matters – including late received correspondence.

- a) To note any correspondence received after the Agenda had been produced.
There have been concerning reports of possible substance abuse (aerosols) in the village. Cllr Ungless will put a post on Facebook to help make residents aware of this.
There has also been concern around parking at the school, blocking driveways etc. Cllr Hurrell will speak to Sam Brown and The Governors to try and find a solution

18. Date of Next Meeting:

The next Ordinary meeting of The Parish Council will be held Wednesday 9th November 2022 at 8p.m.
at Radnage Village Hall

PUBLIC SESSION – (10 minutes in total) – Nothing further was discussed in this session

The Chairman closed the meeting at 21.50 hours.

Chairman's Signature:

JLofts (Vice Chair)

Date: 9th November 2022