

# PARISH OF RADNAGE

## A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 8<sup>th</sup> September 2021 AT 8 PM

**Present:** Councillors: Chairman Cllr Mr Darren Ungless, Cllr Mr Tony Eden, Vice Chair, Cllr Dr Jez Lofts, Cllr Ellie Hurrell, Cllr Grant Gie, Cllr Jenny Everett, Cnty Cllr Robert Carrington and Clerk Ms Lisa Stibbs.

There were 3 members of the public present from 20.00hrs.

### 1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. Apologies had been received from County Councillors Carl Etholen, and Shade Adoh.

### MEETING CLOSED FOR PUBLIC SESSION

There was a brief discussion regarding an increase in dog mess on the playing field. Cllr Ungless suggested some extra signs i.e 'Childrens Play Area' 'Please pick up after your dog' etc. A member of the public suggested CCTV around the village hall but the councillors were unsure of the legalities behind using CCTV footage. Lisa will speak to The Clerk at Stokenchurch to find out how they use their CCTV at Longburrow Hall. **ACTION: CLERK**

A member of the public commented about the length of time The Planning Department had taken with certain Planning Applications. Cty Cllr Robert Carrington offered to contact The Planning Department to try to understand why some cases take such a long time.

### MEETING REOPENED

### 2. Coronavirus / Covid-19

Village Hall is open and taking bookings using the ACRE recommendations. Any clients have to do their own risk assessment i.e. limit on the number of people at a function.

### 3. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

None received

### 4. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 14<sup>th</sup> July 2021.

The minutes of the meeting held on 14th July 2021 were approved as proposed by Cllr Lofts, seconded by Cllr Eden, and agreed by all as a true and accurate record. The Chairman, Cllr Ungless, signed and dated the minutes.

### 5. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.

None reported

### 6. Planning

#### a) To note planning decisions:

- Case Ref: 21/06553/FUL – Riven Oak Farm-Householder Application for: Erection of a stable block comprising 2 x stables and tack room **Application Permitted**
- Case Ref: 21/06724/FUL Woodside Cottage, City Road – Householder Application for construction of single storey rear extension and two storey side extension following demolition of existing conservatory and single storey side extension. **Application Permitted**
- Case Ref: 21/06781/FUL Willow House, Green End Road – Application for construction of garden office to rear with air conditioning unit. **Application Permitted**
- Case Ref 21/05570/FUL The Spinney, City Road – AMENDED Application for Construction of two storey extensions to the north and west elevations of The Spinney to facilitate subdivision of existing dwelling to create 3 x residential dwellings, internal and external improvements and alterations. **Application Permitted**
- Case Ref: 21/05804/VCDN – 27 Green lane-Householder Application for: Variation of condition 2 (plans attached to 20/07027/FUL - Householder application for construction of single storey rear extension, front porch extension and Internal alterations) to allow for roof accommodation and stair access. **Application Permitted**

b) To consider planning applications

c) Awaiting decision:

- Case Ref: 20/07221/FUL – Land Opposite Radnage House, Green End Road – Application for partial conversion of existing stable barn to create first floor living accommodation incorporating 1 x 2 bedroom for staff of Radnage House Riding School with external alterations, installation of stairs to ground floor and alterations to existing roof including construction of new roof to existing stocks.
- Case Ref: 21/05553/FUL – Bluebell Cottage, Green End Road – Householder Application for demolition of existing detached garage and construction of single storey front/side extension.
- Case Ref: 21/06244/FUL – 15 Green Lane- Application For - Householder application for construction of single storey side and rear extension, front porch, roof extension, 1 x box dormer to rear and installation of 3 x roof lights in association with loft conversion and associated external alterations.
- Case Ref: 21/06687/FUL Stable West of Wards, City Road – Application for: Conversion of an existing stable building to create 1 x 2 bedroom dwelling and conversion of existing garage/potting shed to create home office/gym

d) Planning Control – including Stokenchurch Parish cases / Green Lane

Bottle Square Lane R.O.W: There was a discussion about Bottle Square Lane Rights of Way and the misunderstanding with an application for a BOAT (Byway open to All Traffic). This application has now been withdrawn by The Chiltern Society.

Highways ACT 1980 Section 119 Diversion of Public Footpath No.5 Radnage: There was a brief discussion regarding diverting the footpath to provide a more enjoyable route across the field from Town End Road to Church Lane. It was agreed that as long as the residents were in agreement this was acceptable.

## 7. Finance

a) To receive a report from the RFO.

The Clerk had circulated August 21/22 budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Ungless, seconded by Cllr Hurrell, and agreed by all.

As at 31st August the Business Account held a balance of £31,097.90 representing interest of £0.26 for the last month, and the Treasurers Account a balance of £25,503.76

b) To review and confirm payments for July/August 2021 (Appendix 1).

The payments for July/August 2021 were approved as proposed by Cllr Lofts, seconded by Cllr Eden, and agreed by all.

## 8. Village Hall

To receive an update on Village Hall matters:

- Opening of facilities and bookings

Regular bookings coming in, several for pre wedding parties. It was suggested that we consider advertising in Contact Magazine as well as Website/Bridebooks etc. Cllrs Gie, Everett and Eden will work together to put forward a plan to target bookings and review hire rates. Will discuss forming a sub-committee for Village Hall matters. **ACTION:** Cllr Gie, Cllr Everett, Cllr Eden

Maintenance / Electrics / Repairs

The electrics are all working apart from a problem with the heating programmer. This needs to be reviewed as it's possible that this programmer can be controlled by phone App. Cllr Ungless will look into using this as a function and also the possibility of including this with the new heating system once installed. **ACTION:** Cllr Ungless

- VH Driveway refurbishment

Cllr Eden has now received three quotes for the driveway. He has asked for an additional two quotes with different specifications and is waiting to hear back from them.

- Village Hall Manager report

Cllr Ungless and Cllr Eden will meet to discuss the Village Hall Manager role.

## 9. Risk Assessment / Open Spaces

To review items needing attention.

a) To receive the monthly inspection report on the Children's Playground

One bench seat loose otherwise no faults or problems to report.

b) To further discuss the annual inspection of the Children's Playground and consider implementation of any required works. Annual inspection was held in July. Cllrs Ungless and Gie will review inspection report and conduct the necessary checks. **ACTION** Cllrs Ungless and Gie

- c) Recreation Ground  
As per last meeting, there will be new play equipment added to the playground, date to be confirmed. Driveway repair work will be taking place, date to be confirmed, and this could be combined with the opening of the car park during the day to improve parking and access for visitors to the playground. It has been suggested that the car park gates are unlocked during the day and then locked at night.
- d) Dog Fouling  
Is on the increase on and around the field. Clerk will check permissions regarding CCTV at the Village hall.
- e) Burial ground report and update  
Nothing to report this month
- f) Bus shelters and noticeboards  
Work was completed on the bus shelters in August. Noticeboards will be moved into the bus shelters in due course. Cllr Gie has modelled how the inside of the bus shelters will look as they are also used for book swaps.
- g) War Memorial  
Hedge around memorial needs cutting. Cllr Lofts will ask Glynn to do this before Remembrance Sunday. Resident concerned about two trees encroaching on their property. One of the trees is not the responsibility of The Parish Council but is under a high voltage line, therefore, this work will need to be done by the Electricity Board. The other tree is on The PC boundary piece. Cllr Lofts will check with Cllr Merchant about who cut the tree last time and also if we have a map/plan of the trees which are the responsibility of the Parish Council.  
**ACTION:** Cllr Lofts
- h) Chapel Pond  
Nothing to report.
- i) The Common (access, use & parking)  
Needs reviewing and an update. Cllr Hurrell will contact former Chairman for this. **ACTION:** Cllr Hurrell
- j) Hedge/Grass Cutting Contract  
It was discussed and agreed that the grass and hedges can be cut at Green End Road Pond. Cllr Lofts will discuss this with Glyn. Wire was removed from the pond area that was originally in place to act as a path.

#### 10. Roles and Responsibilities.

To agree councillor roles and responsibilities.

Cllr Ungless compiled a list of duties for the Parish Councillors. Roles and responsibilities were discussed and provisionally agreed at a separate meeting in August. This will be covered more fully in the November Action Plan Meeting

#### 11. Defibrillator

A second Unit needs to be purchased. Cllr Lofts has received quotes in the region of £1500. A location favoured by the Councillors was at The Church at Bennet End. Cllr Lofts will contact Rev Linda Richardson at The Church to see if this is a viable option. **ACTION:** Cllr Lofts

#### 12. Website and Facebook

No updates other than more Admins have been added for the Facebook Page

#### 13. Allotments & Pasture

Cllr Ungless and The Clerk visited the Allotments in City Road as some of the plots have become overgrown and are clearly not being used. The Clerk will contact the tenants of the overgrown plots to ask what their plans are and whether they wish to continue their tenancies. The upturned shed needs to be moved and the plot it stands on cleared. There is potential for the school to use one of the unused plots. Cllr Ungless will speak to the Head at Radnage Primary School to see if they would be interested. **ACTION:** Clerk & Cllr Ungless

#### 14. Buckinghamshire Council

Very little to report this month. Cllr Carrington advised that food waste is still being collected into general waste as contracts with drivers is still an issue. Any funding requests for road funding should be submitted by 30<sup>th</sup> September. Any road funding applications received after this date will be carried over to 2022/23. Cllr Ungless mentioned that 4 noticeboards need to be replaced and this would be covered under Environment/Economic Regeneration funding. Cllr Carrington will contact NWCCB to ask for a 'template' for funding requests.

#### 15. Bledlow Ridge Recycling Centre

Cllr Carrington advised that the appeal has been dismissed and the BRRC are now exploring their options.

#### 16. Road Safety (incl. MVAS)

Road Safety is still a big concern around the school as traffic approaches around a blind corner towards the junction of Green Lane. Cllr Hurrell will liaise with the Head at Radnage School and approach Highways agency for possible funding for equipment/measures that could slow traffic. Cllr Ungless is waiting to hear from Speedwatch. We will need volunteers to work speed cameras if they are used. MVAS is working and Cllrs Eden and Ungless will download the data to see if it is having any effect on reducing speed of traffic.

**17. Local Crime**

- a) To receive any update (incl. fly tipping)  
No Fly tipping has been reported this month

**18. Clerks Matters – including late received correspondence.**

- a) To note any correspondence received after the Agenda had been produced.  
None received

**19. Forthcoming Meetings and Attendees.**

To hear a report from any recently attended training/meetings.

No recent training this month

To agree / confirm attendance at any forthcoming training/meetings.

No forthcoming meetings this month.

**21. Date of Next Meeting:**

Following discussion of the Councillors, it was agreed by all that the Parish Council meetings will be held two monthly in the future. Therefore, the next meeting will be held on the 10<sup>th</sup> November at 8pm in the Village Hall.

The Action Plan meeting will take place on 17<sup>th</sup> November and The Precept Planning Meeting will take place on 24<sup>th</sup> November, place and times T.B.C

**PUBLIC SESSION** – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

*There was no further discussion with the members of the public present.*

The Chairman closed the meeting at 22.00 hours.

Chairman's Signature: *Darren Ungless*

Date: **10<sup>th</sup> November 2021**