

## PARISH OF RADNAGE

### A MEETING OF THE PARISH COUNCIL WAS HELD ON Thursday 15<sup>th</sup> May 2025 AT 8 PM AT RADNAGE VILLAGE HALL

**Present:** Councillors: Chair, Cllr Darren Ungless, , Cllr Aidan Hancock, Cllr Sam Martin, Cty Cllr Shade Adoh, and Clerk Ms Lisa Stibbs.

There were eight members of the public present.

#### 1. Welcome and Apologies for Absence

The Chairman welcomed everyone to the meeting. Apologies had been received from Cllr Keith Mathews and Cty Cllr Robert Carrington

#### **MEETING CLOSED FOR PUBLIC SESSION (10 minutes total)**

Cllr Hancock spoke briefly about the possibility of Fibre broadband for the village.

#### **MEETING REOPENED**

#### 2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

None

#### 3. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 12<sup>th</sup> March 2025

The minutes of the meeting held on 12<sup>th</sup> March 2025 were approved as proposed by Cllr Ungless, seconded by Cllr Hancock, and agreed by all as a true and accurate record. The Chairman, Cllr Ungless, signed and dated the minutes.

#### 4. Project Updates:

##### **Village Hall:**

Roof is leaking really badly, particularly after heavy rainfall. Cllr Ungless and the Clerk met with Matt from MPRG Roofing to assess what work needs to be done. It was agreed by all that the work to repair the roof was a priority above any other spending for this financial year. The first quote was for the full roof repair and came in at £22500 plus VAT which is not possible to pay for with our current funds. The second quote was for less work but would see the roof watertight and came in at £8684 Plus VAT £10421. It was proposed by Cllr Ungless to accept the smaller quote, seconded by Cllr Martin and agreed by all. Risk Assessment will be done with regards to those hiring the hall and warning tape will be put up where necessary. On completion of the work, it was agreed that Cllr Ungless would check and confirm that work had been completed thoroughly. The previous works last year had not been up to standard: The need to repair the roof will leave the Parish Council low on funds until the next Precept payment in September. It was agreed by all that the works budgeted for this financial year be put back to September when we have more funds available.

The dishwasher is leaking again but the leak is coming from the water softener. Cllr Ungless will look at this.

##### **Playground, Play Area:**

Toddler playground equipment has been vandalised again. The portholes have been smashed again. The rest will be taken out and not replaced. The wood on the Playfort has been treated and will need to be done once a year. The swing seats will need replacing soon but not urgent. The Beacon netting needs to be replaced.

##### **Recreation Ground**

We are still waiting for the new bins for the recreation ground. Clerk to copy Shade in all correspondence with Bucks County Council.

Still Outstanding : Cllr Ungless has received a quote of £3.5K for a separate gate entrance for play area and to close up the gap at the corner of the recreation ground to stop children and dogs just being able to run out onto Common Road. We are still waiting for other quotes before decision is made.

#### 5. Radnage Fun Day 21<sup>st</sup> June – Update

Everyone booked in for the 21<sup>st</sup>. Clerk to raise Risk Assessment for Tug of War and to apply for a TEN licence.

#### 6. Planning

##### a) **To note planning decisions:**

- Case Ref: 25/05478/FUL – Stoneleigh House, Bowers Lane - Application for: Householder application for installation of PV panels on roof of existing outbuilding. **Application permitted 7<sup>th</sup> May**
- Case Ref: 25/05139/FUL – Home Farm, City Road – Application for: Change of use of barns 1,2 and 3 to residential to create 1 x 3 bed dwellinghouse with new mezzanine floor, change of use of barn 4 to storage/building materials/equipment, change of use of barn 5 to vehicle/machinery repairs, welding, fabrication, general repair works and caravan storage all with associated fenestration alterations, new cladding, new roofing and new entrance doors. **Application permitted 27<sup>th</sup> March**

- Case Ref: 24/07635/LBC – Two Yews Cottage, Church Lane – Application for: Listed building application for replacement of existing single glazed windows and external doors with heritage style timber framed slim profile double glazed windows and doors and the addition of secondary glazing to two retained windows  
**Application permitted 18<sup>th</sup> March**

b) **To consider planning/appeal applications**

- Appeal Notification 23/06000/FUL – The Mash Inn, Horseshoe Road – An appeal against Refusal of permission has been received in respect of the above application, as detailed in the appellants grounds of appeal
- New Residential Development: Green End Road

c) **Awaiting decision:**

- Appeal Notification: W/23/00078/COU – The Crown, City Road – Appeal against alleged change of use of car park to car sales and permanent accommodation including new fencing, gates and hardstanding, and siting of a large prefabricated building. Pending Consideration
- Case Ref 24/07263/FUL – Walnut Tree Cottage, Bottle Square Lane – Application for: Householder Application for single storey rear extension. Construction of single storey side extension to existing garage to create store and creation of accommodation in roofspace. Construction of single storey side extension to existing annexe/studio to create stores (retrospective)
- Case Ref: 24/08125/FUL – The Crown, City Road – Application for: Erection of additional letting use building

***All of the above Planning Application(s) (section b) were considered and discussed by the Parish Council at this meeting. The comments from the Parish Council can be found on The Planning Portal <https://publicaccess.wycombe.gov.uk/>***

d) **Local Plan** – Cllr Hancock has worked through The Plan and will liaise with Cllr Mathews. They will work on a presentation with key points for moving this forward. Community involvement with this would be most welcome.

e) **Planning Control** – including Stokenchurch Parish cases / Green Lane – Nothing to report

## 7. Buckinghamshire Council

Community Board: Any applications for funding need to be made as soon as possible. Cllr Adoh happy to help with this. Fly Tipping on Hatch Lane has now been cleared.

## 8. Finance

a) To receive a report from the RFO.

The Clerk had circulated the latest budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Hancock, seconded by Cllr Martin, and agreed by all. As at 30<sup>th</sup> April, the Business Account held a balance of £13022.41 representing interest of £11.72 for the last month, and the Community Account a balance of £19894.74

b) To review and confirm payments for April/May 2025 (Appendix 1).

The payments for April/May 2025 were approved as proposed by Cllr Ungless, seconded by Cllr Martin and agreed by all.

c) To report on Internal Audit for 2024/25 Accounts

Lucy Stupples of Autumn Cottage Ltd carried out the Annual Internal Audit of the financial accounts for the Year 2024-25 on 30<sup>th</sup> April. Payments/receipts (income/expenditure) and supporting paperwork was reconciled.

d) Chairman to agree end of Financial Year statement and AGAR for External Audit

Details of the Annual Governance Statement were discussed and agreed. Cllr Ungless signed as Chair.

The Annual Accounts for the financial Year 2024-25 had been prepared and signed by the Internal Auditor. The Accounting Statement for the Year 2024-25 has been prepared.

The Chairman and the Responsible Financial Officer then individually signed and dated the documents with today's date 15/5/25. The Clerk will now complete and submit the required paperwork to PKF Littlejohn for External Audit. The public inspection period for the 2024/2025 accounts will be from the 16<sup>th</sup> June to 25<sup>th</sup> July 2025

This will be published on June 13<sup>th</sup> via Radnage.net together with the required accounting paperwork.

***As advised by the appointed external auditors PKF Littlejohn 'wet signatures' need to be added to the AGAR (Annual Governance and Accountability Return) in the same order as previous years.***

Cllr Ungless in his capacity as Chairman and the Clerk have individually signed and dated the documents.

Acceptance of this is proposed by Cllr Hancock, seconded by Cllr Martin, and agreed by all

## 9. The Crown

**Update** There was nothing to report at this meeting other than the appeal is still pending.

## 10. The Mash Inn

**Update** There was nothing to report at this meeting other than the appeal is still pending.

**11. Speeding/Road safety**

Carried Forward from last meeting: MVAS units are still waiting to be redesigned without the expensive lithium batteries. Cllr Ungless will look into Speedwatch again.

**12. Allotments: Fencing at City Allotments**

The fencing repairs needed at Green Lane allotments will be put back to later in the year after receipt of second Precept payment.

**13. Grass Hedge Cutting Contract**

Only received two quotes and it was proposed by Cllr Hancock, seconded by Cllr Ungless and agreed by all that we would offer the two-year contract to Glynn Spratt.

**14. Clerks Matters – including late received correspondence.**

**a) Litter Picking**

C/F Cllr Hancock to look at asking volunteers to help with a Village Litter Pick

**15. Date of Next Meeting:**

**The next meeting is The Annual Meeting of The Parish on Wednesday 21<sup>st</sup> May 8pm at Radnage Village Hall.**

**The next ordinary meeting of The Parish Council will be held on Wednesday 9<sup>th</sup> July 2025 TBC at 8pm at Radnage Village Hall**

Parish Councillors to check their availability for the above date and advise the Clerk if another date is more suitable.

**PUBLIC SESSION** – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

Cllr Hancock spoke briefly about Fibre broadband for the village.

The Chairman closed the meeting at 21.45 hours

Signed

Chairman: *D Ungless*

Date: 9<sup>th</sup> July 2025

**Meeting dates for 2025 TBC**

**Wednesday 21<sup>st</sup> May (AMP)**

**Wednesday 9<sup>th</sup> July**

**Wednesday 10<sup>th</sup> September**

**Wednesday 12<sup>th</sup> November**