

## PARISH OF RADNAGE

### A MEETING OF THE PARISH COUNCIL WAS HELD ON Wednesday 8<sup>th</sup> May 2024 AT 8 PM AT RADNAGE VILLAGE HALL

**Present:** Councillors: Chair, Cllr Darren Ungless, Cllr Aidan Hancock, Cllr Cris Everett, Cllr Shade Adoh and Clerk Ms Lisa Stibbs.

There were seven members of the public present.

#### 1. Welcome and Apologies for Absence

The Chairman welcomed everyone to the meeting. Apologies had been received from Cllr Keith Mathews, Cllr Robert Carrington and Carl Etholen,

#### MEETING CLOSED FOR PUBLIC SESSION (10 minutes total) MEETING REOPENED

#### 2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

None received

#### 3. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 20<sup>th</sup> March 2024

The minutes of the meeting held on 20<sup>th</sup> March 2024 were approved as proposed by Cllr Everett, seconded by Cllr Hancock, and agreed by all as a true and accurate record. The Chairman, Cllr Ungless, signed and dated the minutes.

#### 4. D DAY 80<sup>th</sup> Anniversary Beacon Lighting 6<sup>th</sup> June / Fun Day 8<sup>th</sup> June

Arrangements for the Beacon Lighting and the DDay Fete were discussed and it was agreed that the organisers meet up to discuss after the AMP next week.

#### 5. Project Updates:

##### **Village Hall:**

The clean-up of the guttering and the repair of the rubber seals on the doors at the village hall is still outstanding due to the recent poor weather.

Driveway before the main gates is now starting to dry up but the tree branches still need to be cut back to make parking easier. Volunteers are needed for this.

The WI have very kindly donated a new screen for the projector and this will be installed within the next two weeks. Clerk is still trying to contact Jason the Roofer regarding the roof repairs that are outstanding.

##### **Playground, Play Area:**

Cllr Ungless will source someone to repair the swing seats in the play area following our recent inspection.

An inspection has been carried out by Sovereign. There are a few issues notably to have a padlock on the big gate and a small hinged gate at the top of the playground.

Sovereign's quote for repairs to the Play Fort was an error as this is still under warranty and should not cost anything. Disabled access onto the playground will be carried over to the next meeting. A donation has been offered for a new picnic bench to be set up in the playground and will have a plaque in memory of. Clerk will look up the supplier of the picnic benches brought last year in order for Cllr Ungless to order one. A bench has been donated to the hall from the Royal British Legion. They will install it once the best place to site it has been agreed.

##### **Recreation Ground**

Cllr Ungless will obtain quote to close up the gap at the corner of the recreation ground to stop children and dogs just being able to run out onto Common Road.

#### 6. Planning

##### a) To note planning decisions:

- Case Ref: 23/08117/FUL – Ashridge Farm, Green End Road – Application for: Householder application for construction of triple carport. **App withdrawn 29/4/24**
- Case Ref: 24/05327/FUL – Shepherds Gate, Green End Road – Application for: Householder application for construction of single storey rear extension and terrace **App permitted 18/4/24**
- Case Ref: 24/05304/FUL – 48 Green Lane – Application for: Householder application for proposed replacement of the front door, garage door and front windows (part retrospective) **App permitted 25/4/24**
- Case Ref: 24/05286/FUL – Ashridge Farm, Green End Road – Application for: Listed building application for removal of paint to two internal fireplaces **App permitted 25/3/24**
- Case Ref: 23/06659/FUL – The Crown, City Road – Application for: Erection of extensions to the existing pub and letting use and use of car park for internet car sales for a temporary period of three years **App refused 27/3/24**

b) To consider planning applications

None received this month

c) Awaiting decision:

- Case Ref 23/05185/FUL – Boundary Farm, Sprigs Holly Lane – Application for: Construction of hay barn, stable and menege, all for equestrian use.
- Case Ref 23/05283/FUL – Boundary Farm, Sprigs Holly Lane – Application for; Demolition of existing dwellinghouse and construction of replacement detached dwellinghouse (alternative scheme to pp 21/08384/FUL)
- Case Ref: 23/06000/FUL – The Mash Inn, Horseshoe Road – Application for: Change of use of the existing restaurant with guest accommodation, associated single storey detached outbuilding and land (use class E(b) to form 1 x 5 bed detached dwelling together with parking, outbuilding and hard/soft landscaping to create residential amenity space (use class C3)

d) Planning Control – including Stokenchurch Parish cases / Green Lane – Nothing to report

## 7. Buckinghamshire Council

Cty Cllr Adoh read a report from Bucks County Council.

## 8. Finance

a) To receive a report from the RFO.

The Clerk had circulated the latest budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Ungless, seconded by Cllr Hancock, and agreed by all. As at 30<sup>th</sup> April, the Business Account held a balance of £15,360.71 representing interest of £15.85 for the last month, and the Treasurers Account a balance of £18,964.44

b) To review and confirm payments for April 2024 (Appendix 1).

The payments for April 2024 were approved as proposed by Cllr Ungless, seconded by Cllr Everett and agreed by all.

c) To report on Internal Audit for 2023/24 Accounts

Lucy Stupples of Autumn Cottage Ltd carried out the Annual Internal Audit of the financial accounts for the Year 2023-24 on 30<sup>th</sup> April. Payments/receipts (income/expenditure) and supporting paperwork was reconciled.

d) Chairman to agree end of Financial Year statement and AGAR for External Audit

Details of the Annual Governance Statement were discussed and agreed. Cllr Ungless signed as Chair.

The Annual Accounts for the financial Year 2023-24 had been prepared and signed by the Internal Auditor. The Accounting Statement for the Year 2023-24 has been prepared.

The Chairman and the Responsible Financial Officer then individually signed and dated the documents with today's date 8/5/24. The Clerk will now complete and submit the required paperwork to PKF Littlejohn for External Audit. The public inspection period for the 2023/2024 accounts will be from the 17<sup>th</sup> June to 26<sup>th</sup> July 2024 This will be published on June 14<sup>th</sup> via Radnage.net together with the required accounting paperwork.

***As advised by the appointed external auditors PKF Littlejohn 'wet signatures' need to be added to the AGAR (Annual Governance and Accountability Return) in the same order as previous years.***

Cllr Ungless in his capacity as Chairman and the Clerk have individually signed and dated the documents. Acceptance of this is proposed by Cllr Hancock, seconded by Cllr Everett, and agreed by all

## 9. The Crown

**Update** The meeting was re-opened to the Public for this section as a special item. There was a brief discussion about Planning Application 23/06659/FUL. The decision regarding this Planning Application can be viewed on the Planning Portal.

## 10. The Mash Inn

**Update** The meeting was re-opened to the Public for this section as a special item There was a brief discussion regarding Planning Application 23/06000/FUL No decision has yet been made.

## 11. Speeding/Road safety

Speedwatch Initiative Speed survey – A site visit from Bucks Council has been completed and the outcome was for a survey for all of the signs in the village. This will cost around £500 excluding VAT and will be completed by a team from Bucks County Council. It was proposed by Cllr Evertt, seconded by Cllr Ungless and agreed by all that we would pay for the survey.

Green End Road speed sign is broken. Cllr Ungless will report to Fix My Street

MVAS units are still waiting to be redesigned without the expensive lithium batteries.

**12. Allotments & Pasture**

Cllr Hancock and The Clerk will walk around the allotments to assess any work that may need to be done. A shed will be provided at City Allotments (agreed in Budget planning meeting) Cllr Hancock will check with the Headmaster at Radnage School to confirm what they need.

**13. War Memorial**

A new bench from the Royal British Legion will be installed at the front of the War Memorial.

**14. New Defibrillator, Bennet End**

Radnage Bennett End AED defibrillator is now operational.

**15. Wards Pond**

The agreed work on the dredging and tree cutting at Wards Pond has been delayed again due to bad weather. Cllr Ungless and former Councillor Jez will be visiting Wards Pond and speaking with the residents at Wards House to try to resolve their problems going forward.

**16. Clerks Matters – including late received correspondence.**

Large container Fly tipped on Bowers Lane. Bucks County Council state that we have to pay for removal as the land belongs to Radnage Parish Council. Clerk to contact Clearwater for a quote for removal and advice regarding preventing this happening again in the future.

**17. Date of Next Meeting:**

**The next meeting of The Parish Council will be held Wednesday 18<sup>th</sup> July at 8pm at Radnage Village Hall.** Parish Councillors to check their availability for the above date and advise the Clerk if Wednesday 10<sup>th</sup> July is more suitable.

**PUBLIC SESSION** – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

Nothing further was discussed.

The Chairman closed the meeting at 21.30hours

Signed

Chairman: *Darren Ungless*

Date: 18<sup>th</sup> July 2024

**Meeting dates for 2024**

**Wednesday 15th May 2024 AMP meeting**

**Wednesday 18th July 2024**

**Thursday 12<sup>th</sup> September 2024**

**Thursday 14<sup>th</sup> November 2024**