

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON Wednesday 11th May 2022 AT 8 PM AT RADNAGE VILLAGE HALL

Present: Councillors: Chairman Cllr Mr Darren Ungless, Vice Chair, Cllr Dr Jez Lofts Cllr Mr Cris Everett, and Clerk Ms Lisa Stibbs.

There was 1 member of the public present.

1. The Chairman welcomed everyone to the meeting. Apologies had been received from Cllrs Tony Eden, Ellie Hurrell, County Councillors Carl Etholen, Shade Adoh and Robert Carrington

MEETING CLOSED FOR PUBLIC SESSION (10 minutes total)

There was a discussion regarding plans towards the Jubilee celebrations with the Beacon lighting on 2nd June and The Jubilee Fund Day and Picnic on the 4th June at the village hall. Bouncy Castle has been ordered and will be first drop off in the morning. The order of the events of the day were discussed and other logistics i.e who would be helping out on the day.

MEETING REOPENED

2. **To receive any disclosure of pecuniary interests by Members relating to items on the agenda.**

None received

3. **Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 9th March 2022.**

The minutes of the meeting held on 9th March 2022 were approved as proposed by Cllr Lofts, seconded by Cllr Everett, and agreed by all as a true and accurate record. The Chairman, Cllr Ungless, signed and dated the minutes

4. **Project Updates:**

Village Hall: Driveway: Driveway work is now complete, AAA have been paid and we have received the grant from NWCCB. We must mention the NWCCB in any publicity of the driveway. Cllr Ungless discussed further work may be required to level off and gravel the grass verges as the grass can get really messy in wet weather. He will discuss with Cllr Eden when he returns from his holiday.

Signs to notify the public where the Defibrillator is have arrived and will be put up outside the Hall

Solar Panels: This will be put on hold for now. To be reviewed again at a later date.

CCTV for Village Hall: Dummy cameras are installed looking over the carpark, the bins and shed.

Playground, New Equipment: Playground equipment arrived today. Fencing has been erected as the new Fort is being installed.

5. **Queens Platinum Jubilee Update**

All details and plans were covered in the public session

6. **Planning**

a) To note planning decisions:

- Case Ref: 21/08298/FUL – Partridge Cottage, Green End Road – Application For – Householder application for alterations to roof to provide front/rear dormer windows in connection with additional floor space, single storey rear garage extension and alterations to garage roof to create gable ends. **Application permitted**
- Case Ref 21/08731/VCDN – Middle Barn At Ashridge Barn – Application for: Variation of condition 2 (plan numbers) attached to pp 20/05934/FUL (Demolition of existing building and erection of replacement dwelling (alternative scheme to PP 19/07406/FUL) to allow alterations to internal layout, external appearance and design of carports. **Application permitted**
- Case Ref 22/05111/FUL - Sprigs Holly House, Sprigs Holly Lane - Application for: Householder application for construction of front porch, two storey side extension, internal and external alterations including construction of 2 x dormer windows to front elevation, installation of solar panels to roofslope and fenestration alterations. **Application permitted**
- Case Ref 22/05155/FUL – 13 Green lane, Radnage – Application for: Householder application for construction of first floor rear extension following demolition of first floor balcony, front porch extension, fenestration alteration including insertion of roof light, hardstanding alterations and pedestrian access, level alterations to rear patio with retaining wall. **Application permitted**

b) To consider planning applications

- Case Ref: 22/05524/FUL – Orchard Cottage, Radnage Common Rd - Application For: Householder application for erection of part single storey/part first floor side extension with alterations and partial demolition of garage and lower ground extension to garage.
- Case Ref 22/05610/FUL – Harefield House, Sprigs Holly Lane – Application for: Householder application for construction of front porch, single storey side/rear extensions, extension of first floor with balcony, roof alterations, detached two storey double garage with garden store and storage over, with fenestration, associated alterations and landscape works.
- Case Ref 22/05959/FUL – Andridge Farm, Sprigs Holly Lane - Application for: Householder application for raising of ridge height by 400mm and roof alterations to dormers and main roof in connection with first floor front extension

All of the above Planning Applications (section b) were considered and discussed by the Parish Council at this meeting. The comments from the Parish Council can be found on The Planning Portal <https://publicaccess.wycombe.gov.uk/>

c) Awaiting decision:

- Case Ref: 21/08629/FUL – Douglas Lodge, Green End Rd - Application For: Householder application for construction of carport and demolition of existing shed.
- Case Ref 22/05115/FUL – Land West of Bella Vista, City Road – Application for: Erection of replacement animal field shelter barn/agricultural material & equipment store and gate for paddock 2
- Case Ref 21/08384/FUL - Boundary Farm, Sprigs Holly Lane - Application for: 1 x 4-bed detached dwellinghouse

d) Planning Control – including Stokenchurch Parish cases / Green Lane
Nothing to report this month

7. Buckinghamshire Council

Unfortunately, none of the County Councillors were able to attend this meeting but Robert Carrington updated all the Councillors via email.

8. Finance

a) To receive a report from the RFO.

The Clerk had circulated the latest budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Everett, seconded by Cllr Lofts, and agreed by all. It was noted that the monies to carry forward from last year have been committed towards the driveway and the Play fort. It was also agreed that we transfer £11,000 from the Business Account to the Treasurers as the invoices from Sovereign will need to be paid in May. Proposed by Cllr Ungless, seconded by Cllr Everett and agreed by all

As at 30th April, the Business Account held a balance of £31,099.99 representing interest of £0.28 for the last month, and the Treasurers Account a balance of £37,148.75

b) To review and confirm payments for April/May2022 (Appendix 1).

The payments for April/May 2022 were approved as proposed by Cllr Ungless, seconded by Cllr Everett, and agreed by all.

c) Chairman to agree end of financial year statement and AGAR for Internal Audit.

Internal Auditor appointed

Lucy Stupples of Autumn Cottage Ltd in West Wycombe will carry out the Annual Internal Audit of the financial accounts for the Year 2021-22 on 13th May. Payments/receipts (income/expenditure) and supporting paperwork were reconciled.

d) Details of the Annual Governance Statement were discussed and was agreed. Cllr Ungless signed as Chair.

The Annual Accounts for the financial Year 2021-22 have been prepared and will be signed by the Internal Auditor. The Accounting Statement for the Year 2021-221 has been prepared.

The Chairman and the Responsible Financial Officer then individually signed and dated the documents with today's date 11/5/22. The Clerk will now complete and submit the required paperwork to PKF Littlejohn for External Audit. The public inspection period for the 2021/2022 accounts will be from the 13th June to 22nd July 2022

This will be published on June 10th via Radnage.net together with the required accounting paperwork.

As advised by the appointed external auditors PKF Littlejohn 'wet signatures' need to be added to the AGAR (Annual Governance and Accountability Return) in the same order as previous years.

Cllr Ungless in his capacity as Chairman and the Clerk have individually signed and dated the documents. Acceptance of this is proposed by Cllr Lofts, seconded by Cllr Everett, and agreed by all

9. Allotments & Pasture

We now have a vacant half plot at Green Lane which we will offer to Radnage School. Cllr Ungless to speak to Sam, Head Teacher at the School to progress this.

The tap at Chapel Allotments isn't working properly and will need to be looked at as we approach the summer months. Cllrs Ungless and Lofts will have a look and see what, if any repairs are necessary.

It was agreed that the 2 plots of pasture at the back of the Green Lane allotments should be made into one larger Paddock as it is not really big enough for ponies/horses as two small paddocks. Clerk will arrange to have the middle fence taken down. The existing tenant in Plot 1 will take over the Tenancy for Plot 2 as well, with the option to renew after 2 years unless there is a waiting list

10. Clerks Matters – including late received correspondence.

a) To note any correspondence received after the Agenda had been produced.
None received.

11. Date of Next Meeting:

The next Meeting, **The Annual Meeting of The Parish** will take place on **Wednesday 18th May 2022 at 8p.m.**

The next Ordinary meeting of The Parish Council will be held Wednesday 13th July at 8pm at Radnage Village Hall

PUBLIC SESSION – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern. Nothing further was discussed in this session

The Chairman closed the meeting at 21.55 hours.

Chairman's Signature:

Darren Ungless

Date: 13th July 2022