

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON MONDAY 24th May 2021 AT 8 PM

Present: Councillors: Chairman Cllr Mr Darren Ungless, Cllr Mr Tony Eden, Cllr Jez Lofts, Cnty Cllr Shade Adoh and Clerk Ms Lisa Stibbs.

There were 5 members of the public present from 20.00hrs.

1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the first meeting in the Village Hall for over a year. Apologies had been received from County Councillors Carl Etholen, and Robert Carrington. The Chairman, Cllr Robert Nikiel handed over the role of Chair to Cllr Ungless who then thanked Robert for all his help, structure and presence in the Parish Council for the last six years.

MEETING CLOSED FOR PUBLIC SESSION

There was a brief discussion regarding planning matters at The Spinney mainly concerning a potential increase in traffic on the road. This particular planning application had already been discussed at the previous meeting in April and all comments had already been submitted. Cty Cllr Adoh will have a discussion with Cllrs Etholen and Carrington to check if the previous comments will be enforced. Concerns regarding speeding vehicles were also raised which will be followed up under item 16 on The Agenda.

MEETING REOPENED

2. Coronavirus / Covid-19

We are currently at Stage 3 where further settings have reopened and this is the first meeting held in the village hall since March 2020. All looking forward to the 21st June when, hopefully, the last of the restrictions will be lifted.

3. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

None received

4. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 10th March 2021 via Zoom.

The minutes of the meeting held on 14^h April 2021 were approved as proposed by Cllr Lofts, seconded by Cllr Eden, and agreed by all as a true and accurate record. The Chairman, Cllr Nikiel, signed and dated the minutes.

5. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.

None reported

6. Planning

a) To note planning decisions:

b) To consider planning applications

- Case Ref: 21/06244/FUL – 15 Green Lane-Householder Application for: Construction of single storey side and rear extension, front porch, roof extension, 1 x box dormer to rear and installation of 3 x roof lights in association with loft conversion and associated external alterations.
- Case Ref: 21/06386/FUL Douglas Lodge, Green End Road Road – Householder Application for construction of single storey link extension and new rear bay window and fenestrations/material alterations.

All of the above Planning Applications (section b) were considered and discussed by the Parish Council at this meeting. The comments from the Parish Council can be found on The Planning Portal <https://publicaccess.wycombe.gov.uk/>

c) Awaiting decision:

- Case Ref: 21/05804/VCDN – 27 Green lane-Householder Application for: Variation of condition 2 (plans attached to 20/07027/FUL - Householder application for construction of single storey rear extension, front porch extension and Internal alterations) to allow for roof accommodation and stair access.

- Case Ref: 21/05659/FUL – Crescenta, Bottom Road – Householder Application for construction of single storey side extension, part single/ part two storey rear extension following demolition of existing single storey rear extension, loft conversion, external material alterations and alterations to fenestrations.
- Case Ref: 21/05553/FUL – Bluebell Cottage, Green End Road – Householder Application for demolition of existing detached garage and construction of single storey front/side extension.
- Case Ref: 21/05584/FUL – Four Acres, Green End Road – Householder Application for construction of two ponds.
- Case Ref: 21/05570/FUL & 21/05571/LBC – The Spinney, City Road – Application and Listed building consent for construction of two storey extensions to the north and west elevations of The Spinney to facilitate subdivision of existing dwelling to create 3 x residential dwellings, internal and external improvements and alterations.
- Case Ref: 20/06322/FUL - Bowmore, Bottom Road - Householder application for construction of single storey rear extension with pitched roof and rooflights.
- Case Ref: 20/07221/FUL – Land Opposite Radnage House, Green End Road – Application for partial conversion of existing stable barn to create first floor living accommodation incorporating 1 x 2 bedroom for staff of Radnage House Riding School with external alterations, installation of stairs to ground floor and alterations to existing roof including construction of new roof to existing stocks.
- Case Ref: 20/08091/FUL – Red Kite Farm, City Road -APPLICATION for: Conversion of existing barn to 2 bedroom residential dwelling with associated internal and external alterations
- Case Ref: 20/05032/FUL – Home Farm, City Road – Application for erection of replacement single storey amenity block.

d) Planning Control – including Stokenchurch Parish cases / Green Lane
Nothing to report at this time.

7. Finance

- a) To receive a report from the RFO.
The Clerk had circulated the first of 21/22 budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Eden, seconded by Cllr Lofts, and agreed by all. It was noted that the monies to carry forward from last year have been committed.
As at 30th April the Business Account held a balance of £31,096.86 representing interest of £0.26 for the last month, and the Treasurers Account a balance of £35,047.42
- b) To review and confirm payments for April/May 2021 (Appendix 1).
The payments for April/May 2021 were approved as proposed by Cllr Lofts, seconded by Cllr Ungless, and agreed by all.
- c) Internal Auditor appointed
Lucy Stupples of Autumn Cottage Ltd in West Wycombe carried out the Annual Internal Audit of the financial accounts for the Year 2020-21 on 10th May. Payments/receipts (income/expenditure) and supporting paperwork were reconciled. No questions or queries were raised.
- d) Details of the Annual Governance Statement were discussed and it was agreed Cllr Nikiel would sign as Chair because the paperwork was completed before he resigned.
The Annual Accounts for the financial Year 2020-21 had been prepared and signed by the Internal Auditor. The Accounting Statement for the Year 2020-21 has been prepared.
The Chairman and the Responsible Financial Officer then individually signed and dated the document with today's date 24/5/21. The Clerk will now complete and submit the required paperwork to PKF Littlejohn for External Audit. The public inspection period for the 2020/2021 accounts will be from the 1st July to 11th August 2021
This will be published on June 30th via Radnage.net together with the required accounting paperwork.

As advised by the appointed external auditors PKF Littlejohn 'wet signatures' need to be added to the AGAR (Annual Governance and Accountability Return) in the same order as previous years.

Cllr Nikiel in his capacity as Chairman (prior to 24th May) and the Clerk have individually signed and dated the documents.

Acceptance of this is proposed by Cllr Ungless, seconded by Cllr Lofts, and agreed by all.

8. Village Hall

To receive an update on Village Hall matters:

- Opening of facilities and bookings
Lots of enquiries/ bookings coming in as lockdown restrictions start to be lifted.

Maintenance / Electrics / Repairs

The Village Hall Insurance is covered for Water damage. Ceiling has been replaced and been replastered. Electrical issues have now been fixed. We are now awaiting final invoices to make a claim on the insurance.

The Village Hall now has an EPC which was required before the councillors could look into alternative heating/ solar panels. Quotes for solar panels have been requested but they are not all back yet.

- VH Driveway refurbishment
Contractor AAA still not replied to Cllr Nikiel. Cllr Eden will try to contact them and take over on this project.
- Village Hall Manager report
There was no report, as at present, we do not have a Village Hall Manager. This is to be addressed at the next meeting in July.

9. Risk Assessment / Open Spaces

To review items needing attention.

- To receive the monthly inspection report on the Children's Playground
No faults or problems to report.
- To further discuss the annual inspection of the Children's Playground and consider implementation of any required works.
Annual inspection to take place in July
- Recreation Ground
Cllr Ungless met with The Radnage Charity to discuss their £10,000 donation towards the playground and gave a presentation to James Darley. There will be new play equipment added to the playground, date to be confirmed.
To improve parking and access for visitors to the playground, it was suggested that the car park gates were unlocked during the day and then locked at night.
- Dog Fouling
It is noticeably improved and there is a lot less dog fouling on the playing field.
- Burial ground report and update
Nothing to report this month
- Bus shelters and noticeboards
Cllr Ungless has received one quote back for the removal of the roofs as it is sheet asbestos. This work will need to be done by a specialist. It was proposed by Cllr Lofts and seconded by Cllr Eden that we have the work done as it is now quite urgent.
- War Memorial
Will need to be kept tidy
- Chapel Pond
Aim to improve the area with a general tidy up and adding a bench to the area.
- The Common (access, use & parking)
Nothing further to report at this time.
- Hedge/Grass Cutting Contract
Closing dates for quotes was 10th May. Glynn Spratt was the only quote received and so he has been awarded the contract.

10. Roles and Responsibilities.

To agree councillor roles and responsibilities.

Cllr Nikiel compiled a list of duties for the Parish Council. Roles and responsibilities will be discussed at the July meeting or a separate meeting held on ZOOM.

11. Defibrillator

To discuss second unit

A second Unit needs to be purchased and then a location agreed. Clerk will speak to previous clerk for further details.

12. Website and Facebook

Clerk is in the process of updating the website.

13. Allotments & Pasture

All fully occupied

14. Buckinghamshire Council

Very little to report this month. Cllr Adoh advised that from Wednesday 26th May, cabinet roles will be announced and then the County Councillors will know who they report to.

15. Bledlow Ridge Recycling Centre

Nothing additional to report until responses are in for Appeal. All responses, either in support or opposition had to be in by 22nd April.

16. Road Safety (incl. MVAS)

Cllr Eden commented that the MVAS batteries have to be charged every 2 to 3 weeks and are now working.

Road Safety Speedwatch - Cllr Ungless has been in contact TVP with regards to speeding initiatives and is waiting to hear back from them.

Cllr Lofts has distributed speed signs along Green End Road and more speed signs will be added around the Riding School/ Pond area.

17. Local Crime

a) To receive any update (incl. fly tipping)

Bowers Lane- Fly tipping has been reported on 'Fix My Street' Cllr Ungless suggested ANPR system could be used to try and catch Fly Tippers.

18. Clerks Matters – including late received correspondence.

a) To note any correspondence received after the Agenda had been produced.

None received

19. Fibre Broadband for Radnage Residents

Cllr Lofts is in conversation with Airband about highspeed broadband in rural areas but they are very busy. Another possibility is Starlink Satellites which may be appropriate for rural areas.

20. Forthcoming Meetings and Attendees.

To hear a report from any recently attended training/meetings.

No recent training this month

To agree / confirm attendance at any forthcoming training/meetings.

No forthcoming meetings this month.

21. Date of Next Meeting:

Following discussion of the Councillors, it was agreed by all that the Parish Council meetings will be held two monthly in the future. Therefore, the next meeting will be held on the 14th July at 8pm in the Village Hall.

Future meetings for 2021 will take place on 8th September and 10th November

PUBLIC SESSION – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

There was a general discussion with the members of the public present about the provision of a skip at the Village Hall. It was agreed that this would be discussed further with the new council at the next meeting.

The Chairman closed the meeting at 21.40 hours.

Chairman's Signature: *Darren Ungless*

Date: 14th July 2021