

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 14th July 2021 AT 8 PM

Present: Councillors: Chairman Cllr Mr Darren Ungless, Cllr Mr Tony Eden, Cllr Jez Lofts, Cllr Ellie Hurrell, Cnty Cllr Shade Adoh and Clerk Ms Lisa Stibbs.

There were 3 members of the public present from 20.00hrs.

1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. Apologies had been received from County Councillors Carl Etholen, and Robert Carrington. The Chairman, Cllr Darren Ungless proposed co-opting Grant Gie to the Council which was seconded by Cllr Eden. Declaration and Acceptance of Office has been received by the Clerk and Cllr Gie was welcomed on to The Parish Council. Jenny Everett has also agreed to join the Parish Council (paperwork to be completed). This was proposed by Cllr Lofts and seconded by Cllr Ungless.

MEETING CLOSED FOR PUBLIC SESSION

There was a brief discussion regarding amended planning application at The Spinney again concerning a potential increase in traffic on the road. This particular planning application had already been discussed at the previous meeting in May and comments regarding the amended application have been submitted by The Parish Council. Cllr Lofts explained to the members of the public present that a Community Speed-watch is being put in place and that the Councillors are hoping to use a combination of measures to try and tackle the problem of speeding within the village.

MEETING REOPENED

2. Coronavirus / Covid-19

Freedom Day is hopefully 19th July and any further information/changes will be updated on the website or Facebook

3. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

None received

4. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 24th May 2021.

The minutes of the meeting held on 24th May 2021 were approved as proposed by Cllr Lofts, seconded by Cllr Eden, and agreed by all as a true and accurate record. The Chairman, Cllr Ungless, signed and dated the minutes.

5. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.

None reported

6. Planning

a) To note planning decisions:

- Case Ref: 20/06322/FUL - Bowmore, Bottom Road - Householder application for construction of single storey rear extension with pitched roof and rooflights. **Application Permitted**
- Case Ref: 20/05032/FUL – Home Farm, City Road – Application for erection of replacement single storey amenity block. **Application Permitted**
- Case Ref: 21/05659/FUL – Crescenta, Bottom Road – Householder Application for construction of single storey side extension, part single/ part two storey rear extension following demolition of existing single storey rear extension, loft conversion, external material alterations and alterations to fenestrations. **Application Permitted**
- Case Ref: 21/05584/FUL – Four Acres, Green End Road – Householder Application for construction of two ponds. **Application Permitted**
- Case Ref: 21/06386/FUL – Douglas Lodge, Green End Road -Application For- Householder application for construction of single storey link extension and new rear bay window and fenestration/material alterations. **Application Permitted**

b) To consider planning applications

- Case Ref: 21/06553/FUL – Riven Oak Farm-Householder Application for: Erection of a stable block comprising 2 x stables and tack room
- Case Ref: 21/06724/FUL Woodside Cottage, City Road – Householder Application for construction of single storey rear extension and two storey side extension following demolition of existing conservatory and single storey side extension.
- Case Ref: 21/06687/FUL Stable West of Wards, City Road – Application for: Conversion of an existing stable building to create 1 x 2 bedroom dwelling and conversion of existing garage/potting shed to create home office/gym
- Case Ref: 21/06781/FUL Willow House, Green End Road – Application for construction of garden office to rear with air conditioning unit.
- Case Ref 21/05570/FUL The Spinney, City Road – AMENDED Application for Construction of two storey extensions to the north and west elevations of The Spinney to facilitate subdivision of existing dwelling to create 3 x residential dwellings, internal and external improvements and alterations.

All of the above Planning Applications (section b) were considered and discussed by the Parish Council at this meeting. The comments from the Parish Council can be found on The Planning Portal <https://publicaccess.wycombe.gov.uk/>

The parish Council are in the process of forming a Planning Review Group which will have a Lead plus two other Councillors who will also find out more about the new 'Right to Review in Planning' Cllr Ungless will speak to Planning Department for clarification in the Parish Councils comments and/or objections and how much weight such comments carry with regards to Planning Decisions.

c) Awaiting decision:

- Case Ref: 20/07221/FUL – Land Opposite Radnage House, Green End Road – Application for partial conversion of existing stable barn to create first floor living accommodation incorporating 1 x 2 bedroom for staff of Radnage House Riding School with external alterations, installation of stairs to ground floor and alterations to existing roof including construction of new roof to existing stocks.
- Case Ref: 21/05804/VCDN – 27 Green lane-Householder Application for: Variation of condition 2 (plans attached to 20/07027/FUL - Householder application for construction of single storey rear extension, front porch extension and Internal alterations) to allow for roof accommodation and stair access.
- Case Ref: 21/05553/FUL – Bluebell Cottage, Green End Road – Householder Application for demolition of existing detached garage and construction of single storey front/side extension.
- Case Ref: 21/05570/FUL & 21/05571/LBC – The Spinney, City Road – Application and Listed building consent for construction of two storey extensions to the north and west elevations of The Spinney to facilitate subdivision of existing dwelling to create 3 x residential dwellings, internal and external improvements and alterations.
- Case Ref: 21/06244/FUL – 15 Green Lane- Application For - Householder application for construction of single storey side and rear extension, front porch, roof extension, 1 x box dormer to rear and installation of 3 x roof lights in association with loft conversion and associated external alterations.

d) Planning Control – including Stokenchurch Parish cases / Green Lane
Nothing to report at this time.

7. Finance

a) To receive a report from the RFO.

The Clerk had circulated June 21/22 budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Eden, seconded by Cllr Lofts, and agreed by all.

As at 30th^t June the Business Account held a balance of £31,097.28 representing interest of £0.26 for the last month, and the Treasurers Account a balance of £28,026.73

b) To review and confirm payments for June/July 2021 (Appendix 1).

The payments for June/July 2021 were approved as proposed by Cllr Ungless, seconded by Cllr Eden, and agreed by all.

8. Village Hall

To receive an update on Village Hall matters:

- Opening of facilities and bookings
Regular bookings coming in as lockdown restrictions are being lifted. There is a new cleaner Nicola Minnards appointed for The Village Hall who will start once a week until the Hall gets busier and will invoice monthly.
Maintenance / Electrics / Repairs
The water damage and the electrics that were damaged after the leak in the Village Hall have now been completed. These costs can be claimed back on the insurance.
- VH Driveway refurbishment
Cllr Eden contacted Contractor AAA for a quote who have replied confirming that they can complete the works as per The Parish Council requirements. Cllr Eden has also contacted Jackie Binning NW Community Board with regards to funding for this. The parish Council will need to reply in writing and will also need 3 quotes to be considered. Cllr Eden has contacted 2 other companies and is waiting for their quotes to come back. There was a brief discussion about including the solar panels in the funding request but it was agreed that the drive should be treated as a priority.
- Village Hall Manager report
Cllr Ungless and Cllr Eden will meet to discuss the Village Hall Manager role.

9. Risk Assessment / Open Spaces

To review items needing attention.

- a) To receive the monthly inspection report on the Children's Playground
No faults or problems to report.
- b) To further discuss the annual inspection of the Children's Playground and consider implementation of any required works.
Annual inspection to take place in July
- c) Recreation Ground
There will be new play equipment added to the playground, date to be confirmed.
To improve parking and access for visitors to the playground, it was suggested that the car park gates were unlocked during the day and then locked at night. This could be 'tied in' with the driveway repair work.
- d) Dog Fouling
It is noticeably improved and there is a lot less dog fouling on the playing field.
- e) Burial ground report and update
Nothing to report this month
- f) Bus shelters and noticeboards
Cllr Ungless has received one quote back for the removal of the roofs as it is sheet asbestos. As it was agreed at the last meeting that this was high priority, this work will be going ahead in August.
- g) War Memorial
Nothing to report
- h) Chapel Pond
New resident is concerned about two trees encroaching on their property. One of the trees is not the responsibility of The Parish Council but is under a high voltage line, therefore, this work will need to be done by the Electricity Board. The other tree is on The PC boundary piece. Cllr Ungless will check with Cllr Merchant about who cut the tree last time and also if we have a map/plan of the trees which are the responsibility of the Parish Council.
 - i) The Common (access, use & parking)
Needs reviewing and an update. The Parish Council will review and re-assess any elements of concern.
 - j) Hedge/Grass Cutting Contract
It was discussed and agreed that the grass should not be cut at Green End Road Pond and the Village Hall. Cllr Lofts will discuss this with Glyn. Also, Cllrs Lofts and Eden will discuss cutting the hedge at the back of the Village Hall with Glyn and to check that there are no nesting birds before he proceeds with this.

10. Roles and Responsibilities.

To agree councillor roles and responsibilities.

Cllr Ungless has compiled a list of duties for the Parish Council. Roles and responsibilities will be discussed at a separate meeting to be held on ZOOM.

11. Defibrillator

A second Unit needs to be purchased and then a location agreed. Discussions were around having one in Bennett End or The Crown/British Legion. Maintenance was discussed on the Defib at the Village Hall. Cllr Ungless has checked the batteries and will check if any other maintenance is due/required.

12. Website and Facebook

Robert Green attended a meeting prior to The Council Meeting this evening to discuss our website and any questions that we might have. This was very much appreciated.

13. Allotments & Pasture

All fully occupied

14. Buckinghamshire Council

Very little to report this month. Cllr Adoh re-iterated contacting Jackie Binning for any funding requests/questions.

15. Bledlow Ridge Recycling Centre

Cllr Adoh advised that they are still waiting to hear from Planning Inspectorate

16. Road Safety (incl. MVAS)

Cllr Eden commented that the MVAS batteries have to be charged every 2 to 3 weeks and are now working.

Community Speedwatch - Cllr Ungless will lead with regards to speeding initiatives, what the parish Council can do and progress. Cllr Ungless will approach Tamsin Addison (a former Councillor) who has very kindly offered to help with this initiative.

Cllr Lofts has distributed speed sigs along Green End Road and more speed signs will be added around the Riding School/ Pond area.

17. Local Crime

a) To receive any update (incl. fly tipping)

Bowers Lane- Fly tipping has been reported on 'Fix My Street'

18. Clerks Matters – including late received correspondence.

a) To note any correspondence received after the Agenda had been produced.

None received

19. Forthcoming Meetings and Attendees.

To hear a report from any recently attended training/meetings.

No recent training this month

To agree / confirm attendance at any forthcoming training/meetings.

No forthcoming meetings this month.

21. Date of Next Meeting:

Following discussion of the Councillors, it was agreed by all that the Parish Council meetings will be held two monthly in the future. Therefore, the next meeting will be held on the 8th September at 8pm in the Village Hall.

The last Parish Council meeting for 2021 will take place on 10th November at 8pm.

PUBLIC SESSION – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

There was no further discussion with the members of the public present.

The Chairman closed the meeting at 22.00 hours.

Chairman's Signature:

Darren Ungless

Date: **8th September 2021**