

PARISH OF RADNAGE

A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 14th April 2021 AT 8 PM (ONLINE VIA ZOOM)

Present: Councillors: Chairman Cllr Mr Robert Nikiel, Cllr Mr Tony Eden, Cllr Jez Lofts, Cllr Everton Merchant, Cllr Darren Ungless, County Cllr Carl Etholen, District Cllr Shade Adoh and Clerk Ms Lisa Stibbs.

There were 4 members of the public present from 20.00hrs.

1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting and commented how this was the last meeting of the current Parish Council as Cllr Nikiel and also Cllr Merchant were resigning from The Parish Council. The other Councillors offered their thanks to Cllrs Nikiel and Merchant for their work on the Parish Council.

MEETING CLOSED FOR PUBLIC SESSION

Tamsin Addison, a member of the public (previously a Parish Councillor) gave an update on the pond. Flowers are appearing and a few people have been donating plants. Overall opinion is that the pond is a success and has a lot of footfall as people come to look or sit on the bench. Cllr Lofts commented on what a fantastic job Tamsin had done with the pond project and the councillors all agreed and thanked her. Another concern from Tamsin was the volume of traffic and the speeding along Green End Road. Tamsin said that she was happy to look into ideas to try and reduce speeding vehicles e.g. speedbumps and/or ANPR. TVP Speedwatch is starting up again from 19th April and The Councillors agreed that it would be a good idea to meet after the elections and discuss ideas for reducing speed and funding possibilities. Tamsin agreed to display some extra 'Slow, Children/Horses' signs along Green End Road and ask residents if they would volunteer to stake signs at the end of their drives. Also, to look into the possibility of a 'Design a 'slow down' reduce your speed' poster' competition for the children from Radnage School. The Councillors thanked Tamsin for all of her input and offers of help.

MEETING REOPENED

2. Coronavirus / Covid-19

We are currently at Stage 2 where further settings have reopened and eagerly await step 3 when further restrictions will be lifted. The presentation slides sent by Cty Cllr Etholen will reduce until after the elections.

2. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

None received

4. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 10th March 2021 via Zoom.

The minutes of the meeting held on 10th March 2021 were approved as proposed by Cllr Eden, seconded by Cllr Ungless, and agreed by all as a true and accurate record. The Chairman, Cllr Nikiel, signed and dated the minutes.

5. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.

None reported

6. Planning

a) To note planning decisions:

b) To consider planning applications

- Case Ref: 21/05804/VCDN – 27 Green lane-Householder Application for: Variation of condition 2 (plans attached to 20/07027/FUL - Householder application for construction of single storey rear extension, front porch extension and Internal alterations) to allow for roof accommodation and stair access.
- Case Ref: 21/05659/FUL – Crescenta, Bottom Road – Householder Application for construction of single storey side extension, part single/ part two storey rear extension following demolition of existing single storey rear extension, loft conversion, external material alterations and alterations to fenestrations.
- Case Ref: 21/05553/FUL – Bluebell Cottage, Green End Road – Householder Application for demolition of existing detached garage and construction of single storey front/side extension.
- Case Ref: 21/05584/FUL – Four Acres, Green End Road – Householder Application for construction of two ponds.
- Case Ref: 21/05570/FUL & 21/05571/LBC – The Spinney, City Road – Application and Listed building consent for construction of two storey extensions to the north and west elevations of The Spinney to facilitate

subdivision of existing dwelling to create 3 x residential dwellings, internal and external improvements and alterations.

All of the above Planning Applications (section b) were considered and discussed by the Parish Council at this meeting. The comments from the Parish Council can be found on The Planning Portal <https://publicaccess.wycombe.gov.uk/>

c) Awaiting decision:

- Case Ref: 20/06322/FUL - Bowmore, Bottom Road - Householder application for construction of single storey rear extension with pitched roof and rooflights.
- Case Ref: 20/07221/FUL – Land Opposite Radnage House, Green End Road – Application for partial conversion of existing stable barn to create first floor living accommodation incorporating 1 x 2 bedroom for staff of Radnage House Riding School with external alterations, installation of stairs to ground floor and alterations to existing roof including construction of new roof to existing stocks.
- Case Ref: 20/08091/FUL – Red Kite Farm, City Road -APPLICATION for: Conversion of existing barn to 2 bedroom residential dwelling with associated internal and external alterations
- Case Ref: 20/05032/FUL – Home Farm, City Road – Application for erection of replacement single storey amenity block.

d) Planning Control – including Stokenchurch Parish cases / Green Lane
Nothing to report at this time.

7. Finance

a) To receive a report from the RFO.

End of Financial year was 31st March. The Clerk had circulated the last of 20/21 budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Eden, seconded by Cllr Merchant, and agreed by all. It was noted that the monies to carry forward from last year have been committed.

As at 31st March the Business Account held a balance of £31,096.60 representing interest of £0.24 for the last month, and the Treasurers Account a balance of £23,736.75

b) To consider annual review of Budgetary Control (Bookings Clerk & Clerk)

It was agreed that this will be postponed until after the Internal Audit

c) To review and confirm payments for March/April 2021 (Appendix 1).

The payments for March/April 2021 were approved as proposed by Cllr Nikiel, seconded by Cllr Ungless, and agreed by all.

d) Internal Auditor appointed

Lucy Stupples of Autumn Cottage Ltd in West Wycombe, providing book-keeping and accountancy services to sole traders and small businesses, will undertake the internal audit arranged for 27th April at 10.30am.

8. Village Hall

To receive an update on Village Hall matters:

- Opening of facilities and bookings

Looking to start some activities in the Village Hall after 17th May (Step 3)

- Maintenance / Electrics / Repairs

The Village Hall Insurance is covered for Water damage. Awaiting final invoice and quote for the remaining repair works and all the work should be completed by end of May latest. The Village Hall will be used as a polling station on 6th May so the repair works will work around that date.

Cllr Eden will meet Glen Banes from 1st Class Energy in order to acquire an EPC as this is required before the council can ask for Air Source/Ground source heating quotes. Cllr Lofts has also requested quotes for solar panels.

- VH Driveway refurbishment

Contractor AAA still not replied to Cllr Nikiel. Other suitable contractors are not available at this time. These works will need to be carried forward into the new financial year.

- Village Hall Manager report

Sue Jones has stated that she will no longer be able to continue as Village Hall Manager. The Councillors will review the job description for this role after the election.

9. Risk Assessment / Open Spaces

To review items needing attention.

a) To receive the monthly inspection report on the Children's Playground

No faults or problems to report.

- b) To further discuss the annual inspection of the Children's Playground and consider implementation of any required works.
Annual inspection to take place in July
- c) Recreation Ground and d) Dog fouling
It is noticeably improved and there is a lot less dog fouling on the playing field.
- e) Burial ground report and update
Nothing to report this month
- f) Bus shelters and noticeboards
Cllr Ungless is struggling to get quotes for the removal of the roofs as it is sheet asbestos. This work will need to be done by a specialist. The quotes for the replacement of the noticeboards have come back very expensive so will need to be carefully considered.
- g) War Memorial
Will need to be kept tidy
- h) Chapel Pond
Aim to improve the area with a general tidy up and adding a bench to the area
- i) The Common (access, use & parking)
Nothing further to report at this time.
- j) Hedge/Grass Cutting Contract
Closing dates for quotes is 10th May so will wait to hear. Only one quote received so far.

10. Roles and Responsibilities.

To agree councillor roles and responsibilities.

Cllr Nikiel compiled a list of duties for the Parish Council. Roles and responsibilities will be discussed at the Annual Parish Council Meeting in May.

11. Defibrillator

To discuss second unit

Carried forward to May meeting.

12. Website and Facebook

Cllr Lofts suggested at the last meeting, gathering ideas for 'Getting the Community back together' to go on our social media pages. This would be good for the community coming out of lockdown at Step 3 on May 17th

13. Allotments & Pasture

Green Lane City Allotments have been reploughed and rotavated. Glynn will repair the fence in paddock 2 by replacing the rotten posts, will also fix the broken barbed wire in the middle fence and remove the fallen tree in paddock 1.

14. Buckinghamshire Council

Very little to report this month. Cty Cllr Etholen discussed New grants for Local Businesses, The Additional Restrictions Grant with the Parish Councillors.

15. Bledlow Ridge Recycling Centre

Nothing additional to report until responses are in for Appeal. All responses, either in support or opposition have to be in by 22nd April.

16. Road Safety (incl. MVAS)

Cllr Eden will be going to SWARCO at Milton Keynes to have the MVAS repaired at a cost of approximately £500. Cllr Eden will discuss with Cllr Nikiel about arranging a service contract at a cost of approx. £130 per year and whether this would be appropriate.

17. Local Crime

- a) To receive any update (incl. fly tipping)

Cllr Eden is involved with Neighbourhood Watch and Action Fraud and will send the details and links through to Cllr Lofts.

- c) CCTV / ANPR coverage of Radnage.

This was discussed in the Public Session

18. Clerks Matters – including late received correspondence.

- a) To note any correspondence received after the Agenda had been produced.
None received

19. Fibre Broadband for Radnage Residents

Cllr Lofts is in conversation with Airband about highspeed broadband in rural areas. Another possibility is Starlink Satellites which may be appropriate for rural areas.

20. 2021 Elections

There were no additional councillors put forward for the election so the current councillors, Cllr Ungless, Cllr Eden and Cllr Lofts will return uncontested.

21. Forthcoming Meetings and Attendees.

To hear a report from any recently attended training/meetings.

No recent training this month

To agree / confirm attendance at any forthcoming training/meetings.

No forthcoming meetings this month.

22. Date of Next Meeting:

The Annual Meeting of The Parish Council will take place **Wednesday 12th May at 7.30pm** to be held via Zoom **TBC**
The next Ordinary Meeting of the Parish Council is scheduled to take place on **Wednesday 12th May 2021 at 8pm**, to be held via Zoom. **TBC (this will need to be confirmed because of legislation allowing Zoom meetings.**

Awaiting further clarification from NALC) The Meeting may have to be postponed until the following week, after the 17th May.

The Annual Parish Meeting will take place on **Wednesday 19th May at 8p.m** **Date and Place TBC (will need to be confirmed, as above, awaiting guidance from NALC)**

PUBLIC SESSION – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

There was a general discussion with the members of the public present about the provision of a skip at the Village Hall. It was agreed that this would be discussed further with the new council at the next meeting.

The Chairman closed the meeting at 22.00 hours.

Chairman's Signature: *D Ungless*

Date: **24th May 2021**

Join Zoom Meeting

Join Zoom Meeting

<https://zoom.us/j/99313295587?pwd=U3hZUGw1bm5sKzNsWIM0Sk1xZ3Y5Zz09>

Meeting ID: 993 1329 5587

Passcode: 446632