

# PARISH OF RADNAGE

## A MEETING OF THE PARISH COUNCIL WAS HELD ON WEDNESDAY 10<sup>th</sup> February 2021 AT 8 PM (ONLINE VIA ZOOM)

**Present:** Councillors: Chairman Cllr Mr Robert Nikiel, Cllr Mr Tony Eden, Cllr Darren Ungless, Cllr Jez Lofts, Cllr Everton Merchant, County Cllr Carl Etholen and Clerk Ms Lisa Stibbs.

There were 2 members of the public present from 20.00hrs.

### 1. Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. Apologies for absence received from District Cllr Shade Adoh.

### MEETING CLOSED FOR PUBLIC SESSION

- There were 2 members of the public present for the meeting.

*There was a brief discussion on planning matters regarding Home Farm which has been commented on by residents. The Parish Council agreed that we would signpost members of the public to the planning portal if they want to register their own objections in future planning matters.*

### MEETING REOPENED

### 2. Coronavirus / Covid-19

Currently in full lockdown since 3<sup>rd</sup> January. Cllr Etholen forwarded the presentation from the latest County Councillor briefing. Updates on all Covid related news is available on the Radnage.net website, including information regarding latest testing centres locations, latest news on the vaccination rollout and vaccine sites as well as the latest Covid infection cases in all areas in Buckinghamshire. All information and links are signposted on the website including a link for Stokenchurch Community transport who are able to assist Radnage residents with transport to the Town Hall for their vaccinations.

### 3. To receive any disclosure of pecuniary interests by Members relating to items on the agenda.

No disclosures received

### 4. Acceptance and signing of the minutes of the Ordinary Meeting of the Parish Council held on the 13<sup>th</sup> January 2021 via Zoom.

The minutes of the meeting held on 13<sup>th</sup> January 2021 were approved as proposed by Cllr Ungless, seconded by Cllr Eden, and agreed by all as a true and accurate record. The Chairman signed and dated the minutes in full view of those present

### 5. Report on progress on items in the previous minutes of the Ordinary Meeting of the Parish Council not otherwise included in this agenda.

Nothing additional to report

### 6. Planning

#### a) To note planning decisions:

- Case Ref: 20/08432/FUL – 11A Green Lane – Householder application for construction of replacement aluminium greenhouse on concrete footings **Application Permitted**

#### b) To consider planning applications

- Case Ref: 20/05012/FUL -Wharton Cottage, Horseshoe Road - Householder application for construction of garage extension, roof and fenestration alterations with external staircase and installation of dormer window, x 2 rooflights to East and West roof slopes and fenestration alterations to Annex with internal alterations. **No Objections**
- Case Ref: 20/05032/FUL – Home Farm, City Road – Application for erection of replacement single storey amenity block.

Whilst the Council could see no immediate reason to fully oppose this application, some concerns were raised as noted with our comments on the Planning Portal. We also received, and considered, written and personal representations from 3 residents of Radnage and believe that the application includes aspects which need to be considered individually in order to determine a satisfactory outcome.

As usual, Parish Council comments to include statement regarding preferred routes for construction vehicles.

c) Awaiting decision:

- Case Ref: 20/06322/FUL - Bowmore, Bottom Road - Householder application for construction of single storey rear extension with pitched roof and rooflights.
- Case Ref: 20/07027/FUL - 27 Green Lane - Householder application for construction of single storey rear extension, front porch extension and internal alterations.
- Case Ref: 20/07221/FUL – Land Opposite Radnage House, Green End Road – Application for partial conversion of existing stable barn to create first floor living accommodation incorporating 1 x 2 bedroom for staff of Radnage House Riding School with external alterations, installation of stairs to ground floor and alterations to existing roof including construction of new roof to existing stocks.
- Case Ref: 20/08091/FUL – Red Kite Farm, City Road -APPLICATION for: Conversion of existing barn to 2 bedroom residential dwelling with associated internal and external alterations
- Case Ref: 20/08418/FUL -Bella Vista, City Road - Householder application for construction of two storey side extension, alterations to fenestrations and creation of in/out drive

d) Planning Control – including Stokenchurch Parish cases / Green Lane

*There was a brief discussion on planning matters regarding the new build at 22 Green Lane which has had a number of comments added to the Planning portal from local residents. Cllr Etholen informed the Parish Council that this had been reported to building control and that action, by way of a site visit from Planning Enforcement, was expected. The Council also briefly discussed the Appeal against refusal of permission on Case Ref: 19/08032/OUT, The Mead, Green End Road which was notified to The Parish Council on the 4<sup>th</sup> February. Any comments, modifications/withdrawal of any previous representations can be made on the Planning Inspectorates website at <https://acp.planninginspectorate.gov.uk>*

## 7. Finance

a) To receive a report from the RFO

The Clerk had circulated the latest budget summary and no questions arose from this. Acceptance of it was proposed by Cllr Nikiel, seconded by Cllr Eden, and agreed by all. As at 31st January the Business Account held a balance of £31,096.11 representing interest of £0.28 for the last month, and the Treasurers Account a balance of £26,097.24

b) To consider annual review of Budgetary Control (Bookings Clerk & Clerk)

Cllrs Nikiel and Merchant to arrange a check before the internal audit. Date and place to be agreed.

**ACTION: RN & EM**

c) To review and confirm payments for January 2021 (Appendix 1).

The payments for January 2021 as previously circulated were approved as proposed by Cllr Merchant, seconded by Cllr Ungless and agreed by all.

**ACTION: CLERK**

## 8. Village Hall

To receive an update on Village Hall matters:

- **Openings of facilities and bookings:**

Closed until further notice

- **Maintenance/Electrics/Repairs:**

A pipe in the roof of the village hall has separated resulting in water pumping into the ceiling/loft space and then pouring into the hall. Fortunately, a member of the public noticed the water through the window and notified a Councillor. Cllr Nikiel later telephoned said member of the public, without whose attention, the damage could have been much worse, to thank him. Also, many thanks to Cllrs Ungless and Eden and to Carol Eden for switching off the electrics, shutting off the water supply and mopping up. Cllr Nikiel contacted the Insurance Company and was told we can take any action to prevent any further damage. Once the water was drained, the electrics were put back on for lighting. The heating circuit was out but an electrician was called out and the heating is now working. Any electric heaters were switched off. The emergency light in the disabled toilet had filled with water and was unsafe. A call has been made to Simon Watts (building/upgrading and maintenance. There was a discussion of Dehumidifiers in the loft and there was no water in the heating programmer but it had been 'tripped'. The heating was reset and it was running at 7.40p.m this evening. The priority therefore is, electrics, heating and plumbing and the long-term damage is difficult to ascertain at present. The ceiling in the store will definitely need replacing. The chairs were moved into the small hall in the hope that they will dry out and there is a possibility that the skirting boards and doors may expand due to the damp.

**ACTION: ALL**

Oil bund needs repairing but will need more work than originally expected. A builder will need to assess what additional work will need to be done. Cllr Lofts is collecting quotes to look at alternative 'green' heating if the costs of repairs were likely to be high. i.e Air Source Heating possibly. Business related grants for this will expire soon.

**ACTION: JL**

- **VH Driveway refurbishment :**

Cllr Nikiel has been in touch with the company (AAA) who will be coming out to review their original quote. **ACTION: RN**

- **Village Hall Manager report:**

As there is nothing happening with regards to the Village Hall, there is nothing further to report except the damage as mentioned above

## 9. Risk Assessment / Open Spaces

To review items needing attention.

- a) To receive the monthly inspection report on the Children's Playground  
Monthly inspection report on the Children's Playground; Cllr Ungless has checked the playground. Report has been sent to the clerk. Cllr Ungless is awaiting 2 quotes for the Zip Wire for the playground. James Darley will be available to proof and run through the plan with Cllr Ungless. A plaque will also be organised for the Radnage Poors Charity Donation.
- b) To further discuss the annual inspection of the Children's Playground and consider implementation of any required works.  
All items have been reviewed from last annual report.
- c) Recreation Ground  
Playground remains open and Covid signage has been replaced. The bench by the play area is rusting on its fixings and will need to be repaired/replaced at some point.
- d) Dog fouling  
All dog waste bins have been emptied. Everything is working ok at the moment. Our previous volunteers were gifted a case of wine from the Parish Council as a token of thanks for all their hard work with the emptying of the bins.
- e) Burial ground report and update  
Compost bin needs to be emptied. Glyn Spratt has this on his jobs to do.
- f) Bus shelters and noticeboards  
The roofs on both of the bus shelters are now leaking. Cllr Ungless has received one quote for the repairs and is still waiting for 2 more. The quote so far to remove roofs, supply corrugated bitumen sheets to replace roof and clearance around the shelters to protect the brickwork is £2132.00 for both. The other 2 quotes will allow the Council to make a comparison and, as the work needs to be done as soon as possible, Cllr Ungless will make it clear to the other quoters that they will need to come out within the next week.  
Cllr Ungless has looked at alternatives to the noticeboards but this has not been progressed any further at this time.
- g) War Memorial  
Nothing to report at this time.
- h) Chapel Pond  
Awaiting response from Tamsin. Cllr Nikiel to follow up. **ACTION: RN**
- i) The Common (access, use & parking)  
Nothing to report at this time. Cllrs Nikiel and Merchant to arrange a date to discuss any issues **ACTION: RN&EM**

## 10. Roles and Responsibilities.

To agree councillor roles and responsibilities.

Cllr Nikiel will circulate a list to all the councillors. **ACTION: RN/CLERK**

## 11. Defibrillator

Nothing to report at this time

## 12. Website and Facebook

All information received is added to the website and Facebook page. The Donation from the Poors Charity will need to be put on the website and Facebook **ACTION: JL/CLERK**

## 13. Allotments & Pasture

Renewal notices need to go out to tenants in March. We have received two new enquiries on allotments and will wait to see if any plots become available.

Red Kite farm had a caravan stolen and the thieves gained access by cutting through the pasture in Green Lane, cutting barbed wire fence and pushing down wooden fence. Clerk to contact the current tenant of the pasture to advise of this. **ACTION: CLERK**

#### 14. Buckinghamshire Council

Road works for the patching of City Road commenced on the 9<sup>th</sup> February. This is preparatory work and will be followed by surface stressing which is due to take place in the summer. Hatch Lane patching work should also be done as the road is very bad. Cllr Etholen suggested taking any photographs of any potholes and reporting them on Fix My Street

#### 15. Bledlow Ridge Recycling Centre

Cllr Etholen gave an interview on BBC South on Fly Tipping and reopening of the Recycling Centre at Bledlow Ridge. Photographic evidence of previous Fly Tipping in Radnage was sent in by the previous Parish Clerk Lin Freeth and there will be a report highlighting Radnage as a village. The Bucks Free Press have also asked Cllr Etholen for a comment regarding whether Fly tipping would stop if the Recycling Centre reopens but it is not that straightforward. Planning for the Recycling Centre has gone to appeal and is still awaiting a decision. The CIC Chairman has had to step down and Cllr Etholen is now Acting Chairman.

Local Elections will be taking place on the the 6<sup>th</sup> May for Parish/Town and County Councils. This item will be added to the Agenda for the March and April meetings. The cut-off date for candidates to put themselves forward as Councillors is usually the end of March but this has not yet been confirmed. Clerk will gather all information required for what action is required for potential new Councillors and hosting the election at the Village Hall **ACTION:CLERK**

#### 16. Road Safety (incl. MVAS)

Cllr Eden will check if they are still working as the batteries do not last very well in the cold weather. Cllr Eden also asked Swarco what the cost would be to convert the MVAs to solar power and it would cost around £2,000 for each one. There was a request to move the MVAS closer to the Riding stables but TfB would need to agree and there would be a cost involved. 30mph and 15mph stickers will be put on wheelie bins around the village. The number of delivery, building and other lorry drivers seem to be increasing in the village and other traffic calming measures were suggested such as Community Speed Watch.

#### 17. Local Crime

- a) To receive any update (incl. fly tipping).  
Nothing to report this month
- b) CCTV / ANPR coverage of Radnage.  
Nothing further to report at this time

#### 18. Clerks Matters – including late received correspondence.

- a) To note any correspondence received after the Agenda had been produced.  
Quote received from Glynn Spratt for removing grass cuttings, cutting back the Laurel bush which is overgrown and could potentially affect the telephone cables. The Councillors agreed that they were happy with this quote.

#### 19. Fibre Broadband for Radnage Residents

Cllr Lofts still waiting for a quote from Airband. Nothing further to report

#### 20. Forthcoming Meetings and Attendees.

To hear a report from any recently attended meetings.  
Nothing to report.  
To agree / confirm attendance at any forthcoming meetings.  
Nothing to report

#### 21. Date of Next Meeting:

The next Ordinary Meeting of the Parish Council is scheduled to take place on **Wednesday 10<sup>th</sup> March 2021 at 8pm**, to be held via Zoom.

**PUBLIC SESSION** – (10 minutes in total) – Members of the public may be given a further opportunity to raise any matters of concern.

The chairman closed the meeting at 22.00 hours

Chairman's Signature: *R Nikiel*

Date: 10<sup>th</sup> March 2021