

# PARISH OF RADNAGE

## MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 9<sup>th</sup> MARCH 2011 AT 8 PM IN RADNAGE VILLAGE HALL

Present: Councillors: Chairman Mr M Blakstad, Vice Chairman Ms E Fynn, Mr A Gardner, Ms C Nellis, Mr L Perring, Mr R Pitcher, and Clerk Mrs G MacKenzie.

### **1. Welcome and Apologies for Absence.**

Apologies for absence had been received from Cllr W Pilbeam who was on holiday. The Chairman opened the meeting with words of welcome. There were two members of the public present for part of the meeting.

### **MEETING CLOSED FOR PUBLIC SESSION**

The Joint Presidents of the Radnage Women's Institute Mrs J White and Mrs B Scagell explained plans for a village family on Friday 29<sup>th</sup> April, which the WI had offered to co-ordinate, to the Parish Council. They requested consideration for a reduced fee for use of the Village Hall for this event.

### **MEETING REOPENED**

### **2. Declarations of any personal or prejudicial interests.**

None were declared.

### **3. Acceptance and signing of minutes of the last meeting**

An amendment to the minutes was made to record the fact that Cllr Pitcher had been present. Cllr Nellis stated that she was not comfortable with the content of the second sentence to Item 12. With wording agreed by Cllr Nellis, the Chairman formally recorded this at the end of the minutes and the minutes were then agreed and signed by the Chairman.

### **4. Report on progress on items in the previous minutes**

There were no matters reported on that were not included in the Agenda.

### **5. To consider planning applications received.**

a) 11/05263/FUL Ashbrook, Bottom Road. Demolition of existing bungalow and erection of detached two story 4 bed dwelling. The Parish Council had no objection to this proposal providing it did not contravene the conditions of GB5 and GB6 of the Local Development Plan.

b) 11/05296/FUL Holly Tree Cottage, Sprigs Holly Lane. Construction of two storey rear and single storey side extensions and alterations, including the insertion of 2 dormer windows in the NW elevation and 1 x dormer window in the NE elevation, open front porch, enclosed courtyard and construction of detached 2 bay garage/store. The Parish Council had no objection to this proposal so long as it met the criteria within Policy L1 as this land is within the Chilterns Area of Outstanding Natural Beauty.

c) 11/05308/FUL Home Farm, City Road. Demolition of existing two storey garden room and erection of replacement garden room with linked garage and construction of two storey front/side extension and new drive. The Parish Council had no objection to this application provided it did not contravene the guidelines of GB5 - replacement dwellings within the Green Belt.

### **6. Finance**

a) The Clerk reported that as at 9<sup>th</sup> February the deposit account had a balance of £10,030.52 representing interest of 41p and as at 28<sup>th</sup> February the current account stood at £11,782.18. The Clerk had produced a summary of income and expenditure against budget. It was noted that as stated in the Action Plan, some additional expenditure was anticipated in the next couple of months to improve the Village Hall as part of the latest building works.

b) As proposed by Cllr Fynn, seconded by Cllr Blakstad and agreed by all, payments for February 2011 were approved and cheques signed (Cheques previously approved are recorded herein):

Wycombe District Council – fees for planning and building regs V. Hall £596.11

St Mary's PCC – grant given under Section 137 £100

Salaries and expenses for Village Hall lettings officer, Village Hall cleaner and Clerk £674.50

The Print Shop – Village Hall postage £7.68

Reimbursement to Mr Perring for Village Hall pipe repair expenses £16.56

Direct Debit Southern Electric – Village Hall £65

Direct Debit Sita UK – Village Hall waste £114.06 + VAT

Radnage Women's Institute – donation towards Village Event 29 April £60

## 7. Correspondence

1. The additional memorial inscription on the headstone of Peggy Burroughes was noted.
2. Notification of Enforcement Appeal Hearing Date for Colliers Farm is noted as being 22<sup>nd</sup> March 2011
3. The Clerk advised of a new version of Public Access planning website for WDC which is being introduced and could be accessed by all to view planning applications details.
4. A letter had been received from Radnage Women's Institute requesting financial support towards the village event being planned for 29 April. It was agreed that a reduction in fees for use of the Village Hall could not be offered however, a donation of £60 towards costs was proposed by Cllr Nellis, seconded by Cllr Perring and agreed by all. **ACTION: Clerk**
5. Correspondence had been received providing an update to Cllrs on the situation regarding Vantageland (large field alongside Mudds Bank which was recently sold). The Chairman asked the Clerk to liaise with the Clerk to Stokenchurch Parish Council and to offer support of action being taken by them to protect this area of land against any use other than agricultural, within the Green Belt. **ACTION: Clerk**
6. Notification of a BALC Training Course regarding Common Land had been received. Cllrs Perring and Fynn declared an interest in attending. **ACTION: EF, LP**
7. A request from the Clerk to the Trustees of the Radnage Poores Land Charity had been received asking the Parish Council to agree to re-elect Mr W Guidery as a Trustee. This was agreed by all. **ACTION: Clerk**

## 8. Village Hall update.

A report was received by Cllr Fynn, a full copy of which is available from the Clerk. Quotations for further improvements to construct a roof hatch and loft ladder and work proposed to protect the oil tank had been received and it was proposed by Cllr Fynn, seconded by Cllr Perring and agreed by all to the expenditure of £675 to carry out this work.

## 9. Open Spaces

a) Open Spaces. Cllr Pitcher reported that the current tenants of Bennett End allotment land were agreeable to some changes with a view to gaining additional grazing rental to the field. He agreed to seek a quotation for fencing the area from a local contractor. There were no current vacancies at City Allotments. A full plot could be made available at Chapel Allotments if a request for an allotment was received. **ACTION: RP**

Recent water meter readings taken at City allotments suggest that no leaks were evident.

It was reported that Cllr Pilbeam had received a third quotation for work to the War Memorial. It was hoped that this would now allow formal agreement to the work being carried out.

It was noted that Cllr Pilbeam had sent a report advising that with the construction work at Pophleys a new 4 inch pipe terminating in the hedgerow above Wards Pond had been installed. This could potentially increase water flow into the pond and the Clerk had been asked to write to Bucks County Council to share the concerns of the Parish Council and the resident of Wards Farm.

**ACTION: Clerk**

The Clerk reported that a quotation of £500 + VAT for the work to reduce the height of the holly trees around Wards Pond had been received and it was proposed by Cllr Fynn, seconded by Cllr Perring and

agreed by all that this work is carried out. The Clerk was tasked to liaise with the resident of Wards Farm prior to the work being undertaken. **ACTION: Clerk**

b) A request from the Garden Sunday Committee to include the Allotments at Sprigs Holly Lane in the Garden Sunday programme was approved following agreement by all current Sprigs Holly Lane allotment holders. The Clerk was to advise the Committee of the decision. **ACTION: Clerk**

c) A request to site a memorial seat on the recreation ground in memory of Mr Arthur and Mrs Edna Atkins had been received. This request was unanimously agreed provided the seat was of a style in keeping with the other benches sited nearby. The size and style of the bench was to be approved by the Parish Council prior to siting. **ACTION: Clerk**

#### **10. To agree arrangements for Annual Parish Meeting.**

Following discussion it was agreed that the format of the Annual Parish Meeting should be for all aspects of work to be reported on formally, following a general report from the Chairman. This would be followed by informal discussion and displays, a guided tour of the new Village Hall facilities and refreshments. **ACTION: All Cllrs**

The Chairman agreed to circulate a copy of his draft report to all Cllrs ahead of the meeting so that duplication could be avoided. **ACTION: MB**

Cllr Fynn agreed to pursue the provision of display boards and display material in liaison with other Cllrs **ACTION: EF**

Cllr Nellis agreed to manage the refreshments for the evening. **ACTION: CN**

The Clerk was asked to invite Mr Blaylock to provide an overview of the Common Land project. The Clerk was also to advertise the meeting. **ACTION: Clerk.**

#### **11. Risk Management.**

A review of the March elements of the Risk Register was made and action recorded as appropriate.

#### **12. To receive Reports from Councillors on meetings that they have attended.**

The Chairman reported that he had attended a recent Civic Reception on 2<sup>nd</sup> March held by the Chairman of Wycombe District Council where the Localism Bill presentation was of particular interest.

#### **13. To note Forthcoming Meetings and Attendees.**

Mr Gardner agreed to represent the Parish Council at the forthcoming meeting of the WDALC on 15 March. The Clerk would be attending a meeting of Parish and Town Clerks on 17<sup>th</sup> March and a Planning Seminar meeting at WDC on 18<sup>th</sup> March.

#### **14. Date of Next Meeting: Wednesday 13<sup>th</sup> April 2011.**

The meeting closed at 2145 hours.

**PUBLIC SESSION** There was no further public session.

**Chairman's Signature:**

**Date:**