

PARISH OF RADNAGE

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT 8 PM ON WEDNESDAY 15th JULY 2010 IN RADNAGE VILLAGE HALL

The meeting was preceded by a session allowing the public to raise matters of concern with the Parish Councillors. Two members of the public attended the meeting – Cllr Mr C Watson (WDC) and Mr Mike Chadwick (SRCAF).

Present: Councillors: Vice Chairman Ms E Fynn (in the Chair), Mr A Gardner, Ms C Nellis, Mr L Perring, Mr W Pilbeam and Parish Clerk: Mrs G MacKenzie.

1. Welcome and Apologies for Absence.

Apologies for absence had been received from Cllr Mr M Blakstad and Cllr Mr R Pitcher. The Chairman welcomed everyone to the meeting.

2. Declarations of Interest.

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

3. Acceptance of Minutes of the Last Meeting.

It was proposed by Cllr Perring that the minutes of the previous meeting were a true and accurate record; this was seconded by Cllr Pilbeam and all agreed. The Chairman signed and dated the minutes.

4. Matters Arising from the Previous Minutes (not otherwise on the Agenda)

a. Update on Wards Pond. The Clerk provided an update advising that she had visited the occupant of Wards Farm to advise of the tree work due to be carried out. The pollarding of the large sycamores to one side of the pond was carried out on 8th and 9th July and the holly trees overhanging the neighbouring sheds will be crowned to raise the lower branches clear of the roof – this will be carried out on 22nd July. The Clerk also advised that she had received written confirmation from the occupant of Wards Farm that accepting responsibility for the maintenance of the pipe leading across her property from where it leaves catchpit 3. The pond clearance will now be requested. Cllr Pilbeam asked to be advised when a date was known for this work.

The Chairman thanked the Clerk for all her work in pursuing this matter so successfully.

b. Community Speedwatch. The Clerk reported that she had the name and telephone number of a Councillor from Cheddington Parish Council who have got, and made previous use of, a Community Speedwatch system. It was suggested that as Cllr Blakstad had previously been involved in the speeding survey within the village, that he might wish to take this initiative forward. The Clerk agreed to provide Cllr Blakstad with the contact information for his attention.

ACTION: Clerk

5. Planning.

Applications already decided were noted:

10/05709/FUL Boundary Farm Sprigs Holly Lane Chinnor Oxfordshire OX39 4BY. Erection of replacement stable block/tack & hay store. Application Refused by WDC.

10/06210/CLP Willow House, Green End Road, Proposed certificate of lawfulness for the demolition of existing conservatory and construction of a single storey rear extension. No objection from Parish Council.

10/06060/FUL Home Farm, City Road, Radnage. Householder application for the construction of two storey front/side extension (alternative scheme to pp 09/07438/FUL). No objection from Parish Council providing footprint of building does not exceed 50% of original.

10/06157/CLP Greenway, Green End Road, Certificate of proposed lawfulness for construction of single storey rear extension. No objection from Parish Council.

New applications considered were:

10/06429/CLP Cedar Cottage, Green End Road, Application for certificate of lawfulness for rear conservatory. The Parish Council had no objections for this proposal subject to their earlier comment about not exceeding the 50% ruling.

10/06021/FUL Radnage Village Hall, Amended plans for construction of pitched roof extension over existing flat roof (as proposed by Radnage Parish Council). This was noted and Cllr Fynn advised that the revised plans had been acceptable to WDC and a decision was awaited.

6. Finance.

a. The Clerk advised that as at 9 June 2010 the Deposit account stood at £10,027.15 which represented interest income of 41p during the previous month. As at 30 June 2010 the current account stood at £12,220.71.

The Clerk then provided each Councillor with an update of the accounts as at end June 2010 showing income and expenditure broken down under relevant headings. The Clerk pointed out where the budget has been split appropriately and identified separately for ease of reference, and also where expenditure was exceeding budget (not finances) at this early stage of the financial year.

b. The following accounts were approved for payment:

Cheque number 2197	R Blois – VH Kitchen project work £908.96+VAT
Cheque number 2198	Ian Brown – VH Kitchen Nisbets £99.98 + VAT and Cookware £633+VAT
Cheque number 2199	Wycombe District Council – Annual ROSPA inspection playground £64+VAT
Cheque number 2200	The Print Shop – (May and June) stamps and stationery £52.63 +VAT
Cheque number 2201	Mike Henson Presentations – annual email facility - £60 +VAT
Cheque number 2202	J. Haywood – Village Hall cleaner 20 hours 1 Jun – 1 Jul £160
Cheque number 2203	P. Rolfe – Village Hall lettings officer- 5 week month - £110
Cheque number 2204	G. MacKenzie - Clerks salary and expenses £526.37
Cheque number 2205	Mr Signs – VH sign - £35.00 +VAT
Cheque number 2206	Grant and Stone – electrical extension lead - £11.95
Cheque number 2207	Grant and Stone – electrical extension lead – for VAT of £2.09 on the above
Direct Debit	BT – 10 June Village Hall phone rental and calls £45.87 +VAT
Direct Debit	Southern Electric – Village Hall £65.00
Direct Debit	WDC – Village Hall £108
Direct Debit	Sita UK Ltd – Village Hall Waste £ 109.10 + VAT

7. Correspondence.

a. A request for an Allotment Shed on Chapel Allotments plot 5 had been received from Mr Eddie Tucker. All agreed to this request. The Clerk was asked to advise Mr Tucker of the Parish Council's decision. **ACTION: Clerk**

b. The Clerk advised the Committee of the content of a letter advising of the various consultation processes which would be taking place by WDC in respect of the Community Stadium Project. [Cllr Watson advised that this name could change in the future to more accurately reflect the diverse nature of the entire Project being considered under this current heading.]

8. Village Hall Update

A report on the Village Hall was received from Cllr Fynn.

A typical month for the village hall: as well as the usual regular bookings, the hall was used for lunchtime catering on Garden Sunday, a Fun Day organised by the WI, several parties and a conference.

New kitchen project: most of the plumbing and electrical work has been completed. It is intended the kitchen will be finished and ready for use, and the small hall cleared, before the beginning of September when there is a wedding hire.

Grant application: the amended planning application to change the flat roof over the toilets for a pitched roof has now been accepted by Wycombe District Council. The grant application for £35,000 to cover the cost of this and other work such as additional insulation and improved disabled access cannot be resubmitted until planning consent is received.

9. Open Spaces

a. Cllr Pilbeam reported that all was well with the allotments. He had recently been to look at the land comprising the entire Bennett End Allotment site and suggested that future options for these allotments should be considered.

b. A report on the playground was given by Cllr Nellis who advised that the annual RoSPA inspection report had been received following their assessment on 27 May 2010.

Site Comments: Recommended that traffic signage to warn approaching motorists of the play area and the replacement of faded dog signage. The dog signs will be addressed and a discussion followed about the traffic signage and as was decided last year, it was not considered prudent to have a permanent sign on Common Road but the occasional use of an 'A' sign warning visitors to the area of the existence of the play area was agreed. Cllr Fynn agreed to pursue the provision of a suitable sign with John Rolfe. **ACTION: EF**

It was recommended that the large Wicksteed slide be programmed for a replacement and all other aspects of this piece of equipment were considered low risk. Some general maintenance was recommended for the Climbing Posts, the Seesaw, the Junior Swing, the Timber Climbing Box and the Basketball Stand. The Toddler Swing and the Junior Swing attracted a comment to replace the worn fork ends on each of these items. The overall report was an improvement on last year and had been awarded a low medium risk assessment level.

Following receipt of this report Cllr Nellis advised that she would now encourage the Playground Action Group to use the information as part of their action plan. **ACTION:CN**

Cllr Pilbeam commented that it would be necessary to include the provision of a maintenance programme and funding for any new or replacement items purchased.

c. Cllr Perring submitted his monthly assessment of the bus shelters and notice boards and advised that he had removed the old notice board at the end of Green End Road.

Cllr Pilbeam advised that the eastern boundary of the War Memorial was being discussed between the nearest resident and Mr Ian Blaylock on behalf of the Parish Council. It was Proposed by Cllr Fynn, Seconded by Cllr Perring that a small sum of £25 to assist with expenses be given to Mr John Ayres as a token of appreciation for his work in keeping the War Memorial site tidy. **ACTION:CLERK**

10. Hedgecutting.

Between them, Cllr Fynn and the Clerk advised that there was no contract for hedgecutting but an agreement was in place with Mr Brian Turney to cut the hedges surrounding the Village Hall (including the hedge between the recreation ground and the playground areas) twice yearly; once in mid June/early July after the

birds have fledged, and once in October/ November following the leaf fall. Mr Turney holds several agreements with other Parish Councils for this type of work. In respect of Radnage, Mr Turney has advised that the cost of a cut would be £200. The hedges are due to be cut at the end of this week (weather permitting). Mr Turney requires access via the gate and does not hold a key.

The Clerk would endeavour to provide an official document to record the foregoing information and liability insurance cover held by Mr Turney for future reference.

ACTION: CLERK

11. Meetings Attended.

Cllr Gardner advised that he had attended the latest WDALC meeting where the main topic of discussion was the new HS2 project.

The Clerk had attended a Clerks meeting at WDC Offices where planning and access to the consultee process was one of the main items on the agenda.

12. Forthcoming Meetings and Attendees.

The forthcoming meetings of the SRCAF and the SW Chilterns and Marlow LAF, both scheduled for 20th July had been cancelled. All were reminded that there would be no meeting of the Parish Council in August.

Cllr Gardner agreed to represent the PC at the next meeting of the WDALC on Thursday 2nd September and Cllr Fynn would try to make the meeting of the Neighbourhood Action Group on Tuesday 7th September.

13. Any Other Business – with prior notification.

Cllr Perring advised that repairs to the door locking mechanisms in the ladies toilets within the Village Hall were being carried out.

The Clerk advised that correspondence had recently been received seeking volunteers to assist with a survey of local paths. It was suggested that this could be advertised via the village notice boards.

WDC had emailed to advise that the funding was now available for the agreed grit bin for Bowers Lane and a site meeting was requested by them during the early part of the following week. Cllr Pilbeam and the Clerk agreed to represent the Parish Council and discussion ensued as to the preferred location for the bin which was the lay-by (Gravel Pit area) or alternatively at the bottom of Bowers Lane, depending on the highways requirements.

The Clerk handed out completed Risk Schedule pages as relevant for each Councillor and reminded them that Risk Management would need to appear on the agenda for the next meeting.

14. Date of Next Meeting

The next ordinary meeting of the Parish Council is scheduled for Wednesday 8th September 2010 at 8pm in the Village Hall.

The meeting closed at 9.35 pm.

A further public session was offered.

G MACKENZIE

Clerk to the Parish Council

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