

PARISH OF RADNAGE

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT 8 PM ON WEDNESDAY 13TH OCTOBER 2010 IN RADNAGE VILLAGE HALL

Present: Councillors: Vice Chairman Ms E Fynn (in the Chair), Mr A Gardner, Mr L Perring, Mr W Pilbeam and Parish Clerk: Mrs G MacKenzie.

1. Welcome and Apologies for Absence.

Apologies for absence had been received from Cllr Mr M Blakstad, Cllr Ms C Nellis and Cllr Mr R Pitcher. The Chairman welcomed everyone to the meeting including Cllr Mr W Bendyshe-Brown Chairman of Wycombe District Council, Cllr Mr C Watson (WDC) and one member of the public who attended the meeting.

MEETING CLOSED

The meeting was then closed and a public session followed allowing the public to raise matters of concern with visiting Councillors and the Parish Councillors.

MEETING REOPENED

2. Declarations of Interest.

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

3. Acceptance of Minutes of the Last Meeting.

It was noted that Item 6a of the previous minutes omitted the report from the Responsible Financial Officer advising that a good report had been received from the External Auditors and that the availability of completed accounts had been advertised publically on the notice boards for more than one month. With this amendment agreed the minutes of the previous meeting were accepted as a true and accurate record and agreed by all. The Chairman signed and dated the minutes.

4. Matters Arising from the Previous Minutes (not otherwise on the Agenda)

a. Action Points from last meeting. The following actions remain outstanding:

- (i) Cllr Fynn was to pursue the provision of a suitable 'A' sign warning visitors of the existence of the play area.
- (ii) Cllr Nellis was to pursue the formation of the Playground Action Group
- (iii) The Clerk was to provide an official document recording the hedgecutting agreement.
- (iv) Cllr Pilbeam was to purchase some meadow mix grass seed for Wards Pond area. Progress ongoing.
- (v) The Clerk was to investigate a computer backup system.
- (vi) Cllr Fynn was to request feedback from the catering company who have used the new kitchen facilities.
- (vii) Cllr Fynn was to pursue quotes for fires safety equipment.
- (viii) Cllr Perring was to obtain some prices for loft ladders. Progress ongoing.
- (ix) The Clerk was to liaise with the hedgecutting contractor regarding the clearance of clippings.
- (x) Cllrs Pilbeam and Perring were to contact local stonemasons to seek quotes for improving the lettering on the War Memorial. Ongoing.

5. Planning.

10/06911/FUL Daws Hill Farm : Householder application for construction of swimming pool (retrospective).
No objection by Parish Council.

10/07089/VCDN Mobile Home Radnage House: Application to remove condition 2 (This permission shall enure for the benefit of Mr & Mrs R H Pitt proprietors of Radnage House Riding School, and for no other person or persons whatsoever) and variation of condition 3 to read 'The caravan hereby permitted shall be occupied solely by a person or persons engaged as staff at the adjoining equestrian facility, shown on plan reference RH1 accompanying this application, or dependants thereof' on planning approval ref: W/85/6383 (retention of staff caravan). No objections by Parish Council,
10/07119/FUL Batt Hall, Sprigs Holly Lane. Demolition of existing dwelling and erection of replacement dwelling. No objection by Parish Council providing the conservation order is observed.

APP/Q3115/C/10/2134205 Land at Colliers Farm Grange Farm Road. Alleged breach: Change of use of land from agriculture to mixed purposes. There is a Notification of Enforcement Appeal from South Oxfordshire District Council regarding a variety of planning applications for this property. There are currently several planning applications documented for this property. The Parish Council have reported that they have no objection to the existing development, they object to any additional development on the grounds that the infrastructure i.e. roads and access, are not suitable - this includes the area of Bennett End and surrounding lanes. Advice to anyone local and interested in what is happening at the site to know that the planning permissions have not been granted and have gone to appeal. It is recommended to local residents that the Inspector will give more weight to local concern expressed individually/personally, and therefore the cause is best served by rallying the maximum number of the concerned to make representations at the appropriate time and appointing an effective speaker for the public enquiry. The appeal has been lodged and that there is to be a public enquiry. The appeal hearing is to be held on 5 April 2011 at 10.00 a.m. in Committee Room 4, SODC Council Offices, Crowmarsh Gifford.

6. Finance.

a. The Clerk advised that as at 9 September 2010 the Deposit account stood at £10,028.42. As at 29 September 2010 the current account stood at £17,926.71 and included the second instalment of the precept.

The Clerk had provided each Councillor with an update of the accounts as at end September 2010 showing income and expenditure broken down under relevant headings. There were no questions regarding the accounts.

b. The following accounts were approved for payment:

Cheque number 2222	BALC – for Councillor workshop £45
Cheque number 2223	BALC – publication £14
Cheque number 2224	A E Marshall – Village Hall window cleaning £80.00
Cheque number 2225	P. Rolfe – Village Hall lettings officer- 5 weeks - £110
Cheque number 2226	J Haywood – Village Hall cleaner for September 16hrs £ 128
Cheque number 2227	G MacKenzie - Clerks salary and expenses September £565.19
Cheque number 2228	G Spratt – Grasscutting for August and September £760
Cheque number 2229	Thames Water - £143.89
Direct Debit	BT – Village Hall phone – up to 12 Sep £54.44
Direct Debit	Southern Electric – Village Hall £65.00
Direct Debit	WDC – Village Hall September £108
Direct Debit	Sita UK Ltd – Village Hall Waste September £109.10 + VAT

7. Correspondence.

a. Wycombe Community Stadium and Sports Project newsletter was distributed.

b. Starting School – The Clerk reported that advice to parents on admission applications had been received and all agreed that this flyer should be placed on the notice board nearest the village school. Further information is available at www.bucksc.gov.uk from 10am on 30 October 2010.

- c. Theatre in the Villages. Leaflets promoting these events were available and distributed.
- d. Household Waste Recycling Centres –The Clerk reported that the results from the HWRC web and onsite surveys are now available online and can be viewed at www.buckscc.gov.uk and click on the ‘Have your say’ section or alternatively click on the following links – ‘Onsite Survey’ and ‘Web survey’. The new contract comes into place in April 2012.

8. Village Hall Update

A report on the Village Hall was received from Cllr Fynn.

Since the September report, the hall had been used for the usual regular bookings, several parties, a wedding, funeral wake, quiz night and now there is a table tennis evening once a week.

New Kitchen project: No further work has been carried out on the new kitchen. Cllr Perring had checked the electricity consumption of the new fridge and it was recommended that the fridge be switched off when there is more than a week between bookings that are likely to use it.

Grant application: No further news on the grant application.

Maintenance/Improvements: Cllrs Perring and Fynn had noted various jobs that should be carried out in the near future. Owing to a faulty on/off switch, the microwave oven in the old kitchen will need to be replaced. It is planned to fit an extending ladder to give safe access to the loft.

The Central Heating oil level had been checked and the level of oil seemed fine for the time being. It is not easy to monitor the level manually on a frequent basis which is necessary in the cooler weather so it was suggested that a local contractor (Simon Watts) be asked to quote for repairing and replacing the remote sensing system.

Additional guttering is required to prevent rain water falling on the central heating oil tank but it was suggested that this job be left until the results of the grant application for the new roof over the entrance hall is known as any work on this project would incorporate this requirement.

It was noted that the old tank opening cap needs attention/replacing.

9. Open Spaces

a. Allotments. Nothing to report.

b. Play Area. No report had been received.

c. Open Spaces. Cllr Pilbeam reported that work was continuing to improve the surrounds of Wards Pond and that he was progressing with the purchase of suitable seed. He advised that he was still keen to receive donations of any small rooted holly saplings. The tree surgeon who had completed the work on the removal of the lower branches of the holly trees currently in situ had recommended that these trees be reduced in height to create a hedge along the back of Wards Pond.

Cllr Pilbeam expressed a wish to see more of the village ponds improved and reported that there is a tree that needs to be cut back and bull-rushes cleared from the Radnage House Pond on Green End Road as they were very overgrown. The Clerk was asked to look at copies of past minutes and seek advice from local residents to see if she could identify who took the lead in advising the Council the last time work was carried out on this pond.

ACTION: Clerk

Cllr Pilbeam advised that he had met with a stonemason to discuss the improvements to the War Memorial and that it was anticipated that the work would cost more than anticipated. The Portland Stone was being invaded by lichen and required cleaning, the lettering reinstated and sealed. He advised that he and Cllr Perring were in the process of obtaining additional quotations for the work and suggested that if the War Memorial could be registered as listed then this might open up funding opportunities. **ACTION: BP and LP**

THE MEETING CLOSED to seek advice and comment from Cllr Bendyshe-Brown who suggested that power washing with professional cleaning might solve an otherwise expensive option for the War Memorial and that advice could be sought from Martin Andrew the Wycombe District Council Conservation Officer.

MEETING REOPENED

10. Risk Management.

The Clerk produced a list of the elements in the Register requiring action and Cllrs were asked to initial the register where action had been taken/completed.

11. Meetings Attended.

The Clerk had attended a Councillors Workshop and was making some minor changes to how our business is conducted to meet suggested guidance but assured Cllrs that these were not significant and were mostly procedural. Cllrs were asked to note that 'Any Other Business' would no longer appear on the Agenda.

12. Forthcoming Meetings and Attendees.

There were no Cllrs available to attend the Wycombe District Rural Forum on 14th October nor the WDALC Councillor briefing on Saturday 16th October. Cllrs Fynn and Pilbeam were interested in attending the Chilterns Conservation Board Annual Chilterns Forum which was to be held on Friday 19th November.

13. Any Other Business – with prior notification.

There was no any other business.

14. Date of Next Meeting

The next ordinary meeting of the Parish Council is scheduled for Wednesday 10th November 2010 at 8pm in the Village Hall.

The meeting closed at 9.20 pm.

A further public session was offered.

G MACKENZIE

Clerk to the Parish Council

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