

## PARISH OF RADNAGE

### MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 13<sup>TH</sup> JANUARY 2010, 8.00 PM IN RADNAGE VILLAGE HALL

The meeting was preceded by a session allowing the public to raise matters of concern with the Parish Councillors.

#### PRESENT

Mr A Gardner	Councillor – (acting as Chairman)
Mr M Blakstad	Councillor – (from 2100 hours – Item 15)
Ms E Fynn	Councillor
Ms C Nellis	Councillor
Mr L Perring	Councillor
Mr W Pilbeam	Councillor
Mr R Pitcher	Councillor

Mrs G MacKenzie Parish Clerk

IN ATTENDANCE: WDC Cllr C Watson, 9 members of the public

#### 1. Welcome and Apologies for Absence.

Apologies for absence were received from BCC Cllr F Downs, Cllr Mr M Blakstad (delayed by bad road conditions) and Assistant RFO Mr Ian Blaylock.

#### 2. Declarations of Interest

The Chairman asked to take this item first on the Agenda prior to accepting the minutes of the previous meeting or appointing a new Clerk. Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

#### 3. Appoint a new Clerk to the Parish Council

The Chairman asked for a vote on the appointment of a new Clerk to the Parish Council – Mrs Gill MacKenzie. This was proposed by Cllr Fynn and seconded by Cllr Perring and unanimously agreed.

#### 4. Acceptance of Minutes of the Last Meeting

The minutes of the Ordinary Meeting of the Parish Council of 9<sup>th</sup> December 2009 were agreed as a true record and signed by the Chairman.

#### 5. Matters Arising from the Previous Minutes

- a. The repair of the Village Hall fence. The Clerk informed the members that Matlock Transport has asked for an additional quote to be sought for the repair of the fence. After some discussion, it was agreed that the Clerk should seek an additional 2 quotes for the work and once received, correspond further with Matlock Transport. **Action: Clerk**

- b. Wards Pond. Despite hastening action by the previous Clerk, there has been no response to the letter sent to the insurance company seeking confirmation that the payment was neither an admission of liability nor authorised by the Parish Council from the Insurers. All agreed that this matter should be escalated. **Action: Clerk/MB**

A site meeting with Local Area Technician has also not taken place. All agreed that this matter should also be escalated and that the Clerk should seek the assistance of Cllr Blakstad with this. **Action: Clerk/MB**

## 6. Planning.

- a. Progress on applications already considered:

- i. 09/06519/CLP Decision: Address: 17 Green Lane Radnage  
Proposal: The construction of a conservatory with associated infilling under and creation of pitched gable to existing roof overhang at rear. WDC: Grant Certificate of Proposed Use

- b. New applications to be considered:

- i. 09/07405/CLP: Toot Hill Green End Road Radnage.  
Proposed - Certificate of proposed lawfulness for construction of single storey rear extension. Parish Council response: No Objection
- ii. 09/07348/FUL: Home Farm, City Road, Radnage.  
Application for the construction of two storey front/side extension (alternative scheme to P.P. 09/05824/FUL) Due to the timescale for response, Cllr Perring was tasked with liaising with the property owner and making a decision on behalf of the Parish Council. **Action: LP**

## 7. Finance

- a. RFO Report. The Clerk reported bank balances. As at 9 Dec 2009, the savings account stood at £10,024.65 having accrued 41p in interest since the last statement. As at 31 Dec 2009 the current account stood at £11,492.72 which represents income of £376 and expenditure of £3,624.11.

- b. Accounts Payable. The invoices and payments listed were approved for payment and the cheques signed. A mandate to change the address for statements to that of the new Clerk was also signed.

Cheque number 2138	Thames Water - Allotments Green Lane	13/10/09-09/12/09	£ 7.52
Cheque number 2139	S Griffiths - Clerk's fees and Exps	(01/12/09-31/12/09)	£456.08
Cheque number 2140	J Heywood- Village Hall Cleaning	(10/12/09 -08/01/2010)	£128.00
Cheque number 2141	Pace Fuelcare Ltd - Heating Oil Delivery	for Village Hall.	£465.66
Cheque number 2142	Radnage Royal British Legion – Poppy Wreath		£ 50.00
Direct Debit	Southern Electric - Village Hall		£ 65.00
Direct Debit	WDC – Village Hall		£ tba
Direct Debit	Sita UK Ltd – Village Hall Waste		£121.24

## 8. Budget

This Item was taken out of order to enable Cllr M Blakstad to be present.

## 9. Gritting of Radnage Roads

With the latest extreme weather conditions, WDC had issued regular updates on the gritting and salting of the roads in the area.

The Parish Council had been copied a letter sent to WDC by residents of Bottom Road expressing their dismay at the lack of gritting on their exit roads, in particular asking that Bowers Lane be included in gritting schedules. Other residents in the village had also approached the Parish Council asking that a grit bin be provided on Bowers Lane. Discussion followed on the benefits and positioning of grit bins. The Clerk was asked to investigate the cost of grit bins. **Action: Clerk**

#### **10. Village Hall Update**

Cllr Fynn gave a report on the Village Hall – copy attached to these minutes.  
Cllr Fynn will discuss access to the Hall and into the cleaning cupboard with the cleaner.

**Action: EF**

#### **11. Open Spaces**

- a. Allotments. As a result of advertising in Contact magazine, some interest has been shown in the hire of Chapel Pasture. All agreed that a Licence to Graze could be considered by the Parish Council.
- b. Play Area. Cllr Nellis submitted a report on the condition of the children's play area. No maintenance had been identified.
- c. Risk Inspection Report on the Parish Assets/Cllr Perring had submitted a report on the condition of the Village Assets. No action was required at this time.
- d. Roads, Verges and Rights of Way Reports. Nothing to report.

#### **12. To formally agree and accept the expenditure allowed under Section 137**

No requests had been received.

#### **13. To discuss and decide on Highways/Transport schemes to submit bids for consideration by the Local Community Partnership from its Budget 2010/11.**

No further information was available about the scheme.

**Action: Clerk**

A speed survey had been carried out past the school and the pub. It showed that despite the publicity obtained by that operation the situation is worsening. An email had been received from WDC Cllr Watson advising that the police have the facility to operate a speed-camera on that area and had asked the Parish Council to details of the relevant details to them. Cllr Perring agreed to liaise with the police contact to arrange this. **Action: LP**

#### **14. To receive Reports from Councillors on meetings that they have attended.**

No meetings had been attended during the last month.

#### **15. Any Other Business**

Correspondence received since the last meeting was discussed under this Item.

Email from WDC Waste Services Manager. advising that he has asked his crews to ensure the bin at the bus stop on Green End Road is emptied.

Waste and Recycling. It was noted that all recycling and waste collections were suspended on 13 Jan and that residents have been asked to leave bins out until emptied as collections try to catch up.

Chiltern Society. It was noted that the annual subscription for our membership is due for renewal and as usual will be paid by Standing Order.

Coombe Hill Monument. A request for funds to repair and restore the Coombe Hill Monument near Wendover had been received. As PC funds are limited it was with regret that the PC considered they were unable to support this work.

Potholes. It was noted that it was important that Parishioners report any potholes requiring attention direct to WDC/BCC.

Contact Magazine. A monthly article is requested for inclusion in Contact. The Clerk advised that she was working on a suitable input with Cllr Blakstad.

BALC The Clerk reminded members to submit their Training Survey's to her as soon as possible.

Cllr Blakstad, Cllr Pilbeam and Cllr Pitcher were asked to select suitable dates for a meeting with the BALC Executive Officer so that the Clerk could respond to the request.

## **16. Budget**

Cllr Blakstad proposed that the Parish Council agree the Precept level of £22,000 (twenty two thousand pounds) for the Financial Year 2010/11. He explained that this was a reduction of £2,000 from last year as the Parish Council had been bolstering some reserves at that time. This proposal was seconded by Cllr Fynn and agreed unanimously.

**Action: Clerk**

Gritting and the provision and cost of grit bins was revisited as Cllr Blakstad had received an approach requesting support for a report on road conditions during the recent snow which affected local businesses. It was agreed that a letter would be sent to BCC asking for a copy of their policy on gritting.

**Action: Clerk**

## **17. Date of Next Meeting:**

The next Ordinary Meeting of the Parish Council is Wednesday 10<sup>th</sup> February at 8.00pm in the Village Hall.

The meeting closed at 9.25 pm.

## **G MACKENZIE**

Clerk to the Parish Council

14<sup>th</sup> January 2010

Email: [clerk@radnageparishcouncil.org.uk](mailto:clerk@radnageparishcouncil.org.uk)

Chairman's Signature and Date: