

PARISH OF RADNAGE

**YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING
OF THE PARISH COUNCIL**

TO BE HELD ON

**MONDAY 24th MAY 2021
IN RADNAGE VILLAGE HALL COMMENCING AT 7.30 PM**

The meeting is open to the public and members of the media
Please Note: Social Distancing rules will need to be applied

AGENDA FOR THE ANNUAL MEETING OF THE PARISH COUNCIL

- 1. Welcome.**
- 2. Election of Chairman and Declaration of Acceptance of Office.**
- 3. Election of Vice Chairman (if required) and Declaration of Acceptance of Office.**
- 4. To receive Declarations of Acceptance of Office from all councillors.**
- 5. To receive Declarations of Pecuniary Interest from all councillors that have changes to existing declarations.**
- 6. Roles and Responsibilities.**
To decide on the responsibilities of councillors and any specified individual roles – to include responsibilities for the following areas:
 - Planning.
 - Village Hall – Maintenance/Administration.
 - Open Spaces – Playground, Fencing, Tree Conditions, Common Land, Grass and Hedge Cutting Contractors/Notice Board maintenance.
 - Burial Ground - maintenance and administration.
 - War Memorial.
 - Allotment allocations and administration – including Grazing fields.
 - Projects.
- 7. Committee Membership Nominations and Representations.**

**This meeting will be followed by the May Ordinary Meeting
of the Parish Council.**

L Stibbs

Clerk to Radnage Parish Council

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