

PARISH OF RADNAGE

THE ANNUAL MEETING OF THE PARISH COUNCIL WAS HELD ON Wednesday 2nd September 2026 AT RADNAGE VILLAGE HALL 5.30 PM

Present: Councillors: **Chairman**, Cllr Darren Ungless, Cllr Aidan Hancock, Cllr Sam Martin and Cllr Charmaine Gallagher

1. Welcome.

Cllr Darren Ungless welcomed everyone to the meeting. Apologies had been received from County Councillors Robert Carrington, Shade Adoh and The Clerk, Lisa Stibbs.

2. Election of Chairman and Declaration of Acceptance of Office.

It was proposed by Cllr Gallagher and seconded by Cllr Hancock that Cllr Ungless remain as Chairman. Cllr Ungless agreed to stand but will be stepping down next year. Cllr Ungless was elected as Chairman, and agreed to sign his Acceptance of Office.

3. Election of Vice Chairman and Declaration of Acceptance of Office.

It was proposed by Cllr Ungless and seconded by Cllr Martin that Cllr Hancock be elected as Vice-Chairman. Cllr Hancock agreed to stand. Cllr Hancock was elected as Vice-Chairman and agreed to sign his Acceptance of Office.

4. To receive Declarations of Acceptance of Office from all.

The Chair, Vice Chair, Cllr Martin and Cllr Gallagher all accepted their role of Office.

5. To receive Declarations of Pecuniary Interest from all councillors that have changes.

All Pecuniary Interest Forms have been completed.

6. Roles and Responsibilities.

It was agreed by all to hold a separate session (Teams or in person) to review and reallocate councillor roles and responsibilities. **ACTION: Chair**

It was agreed to set up a shared tracker/spreadsheet of ongoing projects and activities, to be published more widely (eventually on the website) as part of a wider push for transparency.

ACTION : Cllr Hancock

It was agreed that a small discretionary budget with a spending threshold should apply for minor/urgent replacements (e.g. defibrillator supplies, hanging baskets) so these do not need full sign-off each time, and will be delegated with responsibilities to councillors **ACTION: Clerk to revise Standing Orders**

The meeting was closed at 17.45 hours.

Chairman's Signature:

Date: